

Meltwater is a Media Intelligence and News Analysis company, so we believe we may be able to support this requirement as an alternative source and that the Government should therefore compete this requirement.

That said, I do not have enough information from what was made publically available via FBO and/or FedConnect.

Could you kindly send me over the following:

- SOW / PWS that is being supported by this contract
- Sole Source Justification
- Intended Contract Award Amount
- Any other information pertinent towards what you need to see from Meltwater should we choose to prove ourselves as a Potential Source for this requirement

Thanks for your prompt response to this matter, and please do not hesitate to call me with any questions!

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.

T: +1 202 552 3280 **Personal Phone / Ex. 6**

[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

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<image001.png>

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**To:** Brown, Rayna[brown.rayna@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]  
**Cc:** Long, Brian[Long.Brian@epa.gov]  
**From:** Marusak, Kirk  
**Sent:** Wed 1/10/2018 3:52:41 PM  
**Subject:** Definers Procurement and 3 FOIA Requests - Need Your Response - Thank You

Hi, Rayna and Donna,

I would like to get together in your office to obtain all of my documents that I need to process my 3 Definers FOIA requests.

Deliberative Process / Ex. 5

# Deliberative Process / Ex. 5

The first two Definers FOIA requests are due on Thursday, January 18, 2018, which is next week.

Deliberative Process / Ex. 5

# Deliberative Process / Ex. 5

# Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

**Deliberative Process / Ex. 5** At 2:00 pm tomorrow (1-11-18), I can meet both of you to discuss the procurement and the FOIA requests. Is that doable? Please let me know. Thank you.

Sincerely,

*Kirk R. Marusak*  
Government Information Specialist  
Office of Acquisition Management  
U.S. Environmental Protection Agency  
Phone: (202) 564-4493  
Fax: (202) 564-2553  
Marusak.Kirk@epa.gov

**To:** Plater, Lottie[Plater.Lottie@epa.gov]; Vaughn, Celia[Vaughn.Celia@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]  
**Cc:** Scott, Elaine[Scott.Elaine@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Brown, Rayna  
**Sent:** Tue 1/9/2018 9:39:56 PM  
**Subject:** CORRECTED RESPONSE >> RE: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION  
OAM Edits Whitehouse News Analysis 1-5-18.docx

Hello Celia and others,

Deliberative Process / Ex. 5

Thank you kindly! \*

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC  
(202) 564.6025 Office

---

**From:** Plater, Lottie  
**Sent:** Tuesday, January 09, 2018 3:49 PM  
**To:** Vaughn, Celia <Vaughn.Celia@epa.gov>; Stewart, Keith <Stewart.Keith@epa.gov>; Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>  
**Cc:** Scott, Elaine <Scott.Elaine@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>  
**Subject:** PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION  
**Importance:** High

Celia,

Per your request, here are the documents for this data-call. Please let me know if you have any questions. Thanks!

Lottie Plater  
Associate Director,  
OARM/OAM/HPOD  
Environmental Protection Agency  
Email: [plater.lottie@epa.gov](mailto:plater.lottie@epa.gov)  
W: 202-564-0163  
C: 

Personal Phone / Ex. 6

“Blowing out someone else’s candle doesn’t make yours shine any brighter”

**Cc:** Kusal de Silva[kusal.desilva@meltwater.com]  
**To:** Dews, Donna[Dews.Donna@epa.gov]  
**From:** Ben Kessler  
**Sent:** Fri 12/8/2017 4:59:58 PM  
**Subject:** Re: Media Support/News analysis service -68HE0H18B0002 - Sole Source Notice

Ms. Dews,  
Have you received my notes or voicemails?

Ben

**BEN KESSLER**  
Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 | **Personal Phone / Ex. 6**  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

Meltwater – billions of online conversations, freshly filtered.

On Dec 4, 2017, at 11:27 AM, Ben Kessler <[ben.kessler@meltwater.com](mailto:ben.kessler@meltwater.com)> wrote:

Ms. Dews,  
Good Morning.

I called and left a voicemail on Friday to follow up my below email, and also called OARM and OAM main lines to see if I had the right number.

I have not yet received a response on the below, so wanted to confirm you had seen my note proposing Meltwater as an Alternative Source? Also, can you kindly send over the requested information below?

Thank you so much and please don't hesitate to call me with any questions.

Best,  
Ben

**BEN KESSLER**  
Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 | **Personal Phone / Ex. 6**  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

Meltwater – billions of online conversations, freshly filtered.

<image001.png>

On Nov 30, 2017, at 10:07 AM, Ben Kessler <[ben.kessler@meltwater.com](mailto:ben.kessler@meltwater.com)> wrote:

Ms. Dews,  
Hope you are well. My name is Ben Kessler, I'm the Head of Government Solutions at the Media Intelligence firm, Meltwater.

I was notified of the subject-referenced Sole Source Notice to award a contract to Definers Corp and wanted to reach out.

I am trying to find more information on FBO and/or FedConnect related to the requirements and Sole Source Justification but cannot find anything.



Meltwater is a Media Intelligence and News Analysis company, so we believe we may be able to support this requirement as an alternative source and that the Government should therefore compete this requirement.

That said, I do not have enough information from what was made publically available via FBO and/or FedConnect.

Could you kindly send me over the following:

- SOW / PWS that is being supported by this contract
- Sole Source Justification
- Intended Contract Award Amount
- Any other information pertinent towards what you need to see from Meltwater should we choose to prove ourselves as a Potential Source for this requirement

Thanks for your prompt response to this matter, and please do not hesitate to call me with any questions!

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 | **Personal Phone / Ex. 6**  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

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**To:** Dews, Donna[Dews.Donna@epa.gov]  
**Cc:** Quarles, Michael[Quarles.Michael@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]; Group DDC-Customer[DDC-Customer@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Scott, Elaine[Scott.Elaine@epa.gov]; Plater, Lottie[Plater.Lottie@epa.gov]  
**From:** Julia Cotrone  
**Sent:** Thur 12/7/2017 11:02:56 PM  
**Subject:** Re: Distribution of EP-18-H-000025 - A more legible copy  
Definers Executed EPA Award.pdf

Thank you, Donna! Attached is signed award -  
Please let me know if theres anything else we need to do on our end to process the award.

On Thu, Dec 7, 2017 at 5:43 PM, Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)> wrote:

Oops!!!Here is a better copy.

The attached is for award. Thanks so much!!!

Donna Dews

Contract Specialist

US Environmental Protection Agency

Office of Acquisition Management

HPOD/Program Contract Service Center

Washington, DC 20460

202-564-6752 (DIRECT)

[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

--

**Julia Cotrone**

O: 571.290.5461 Personal Phone / Ex. 6

**To:** Brown, Rayna[brown.rayna@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Plater, Lottie[Plater.Lottie@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**Cc:** Stewart, Keith[Stewart.Keith@epa.gov]  
**From:** Vaughn, Celia  
**Sent:** Mon 2/5/2018 9:44:28 PM  
**Subject:** URGENT ACTION REQUESTED Re: Definers Statement of Work-1.pdf  
Definers Statement of Work-1.pdf  
ATT00001.htm

Hello,  
Included in the document set you sent me about Definers Public Affairs was the attached Statement of Work. At Congressional Affairs' request, can you 

**Deliberative Process / Ex. 5**

**Ex. 5**

 but please confirm. 

**Deliberative Process / Ex. 5**

**To:** Dews, Donna[Dews.Donna@epa.gov]  
**From:** Wilson, Jessica  
**Sent:** Thur 12/7/2017 6:54:35 PM  
**Subject:** D and F Sole Source Definers Corp (002).docx  
D and F Sole Source Definers Corp (002).docx

Donna please read, review. Make any corrections to grammaticism.

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

Thks,

**To:** Vaughn, Celia[Vaughn.Celia@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]; Patrick, Kimberly[Patrick.Kimberly@epa.gov]; Legare, Pamela[Legare.Pamela@epa.gov]  
**Cc:** Scott, Elaine[Scott.Elaine@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Plater, Lottie  
**Sent:** Tue 1/9/2018 8:49:10 PM  
**Subject:** PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION  
[OAM Edits Whitehouse News Analysis 1-5-18 \(002\).docx](#)  
[Documents to Congressional Response.pdf](#)

Celia,

Per your request, here are the documents for this data-call. Please let me know if you have any questions. Thanks!

Lottie Plater  
Associate Director,  
OARM/OAM/HPOD  
Environmental Protection Agency  
Email: plater.lottie@epa.gov  
W: 202-564-0163  

Personal Phone / Ex. 6

“Blowing out someone else’s candle doesn’t make yours shine any brighter”

**To:** Scott, Elaine[Scott.Elaine@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]  
**From:** Plater, Lottie  
**Sent:** Tue 1/9/2018 8:33:06 PM  
**Subject:** RE: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Thanks Elaine for your help in this matter.

Lottie Plater  
Associate Director,  
OARM/OAM/HPOD  
Environmental Protection Agency  
Email: plater.lottie@epa.gov  
W: 202-564-0163

C: Personal Phone / Ex. 6

"Blowing out someone else's candle doesn't make yours shine any brighter"

-----Original Message-----

From: Scott, Elaine  
Sent: Tuesday, January 09, 2018 3:29 PM  
To: Brown, Rayna <brown.rayna@epa.gov>; Stewart, Keith <Stewart.Keith@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>  
Cc: Plater, Lottie <Plater.Lottie@epa.gov>  
Subject: RE: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Lottie,

Please see the revised EPA response letter.

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

Please review and let me know if you see anything else that appears to need revising.

Thanks Lottie,

Elaine

-----Original Message-----

From: Brown, Rayna  
Sent: Tuesday, January 09, 2018 2:58 PM  
To: Stewart, Keith <Stewart.Keith@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov>; Scott, Elaine <Scott.Elaine@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>  
Cc: Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>  
Subject: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Hello Lottie,

## Deliberative Process / Ex. 5

**Deliberative Process / Ex. 5** Please let us know if you have any questions. Thanks again to the following key players:

\*\* Donna Dews  
\*\* Jody Gosnell  
\*\* Michael Quarles  
\*\* Elaine Scott  
\*\* Jessica Wilson

Please let me know if you have any questions. Thank you

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA) OAM/HPOD/PCSC  
(202) 564.6025 Office

-----Original Message-----

From: Stewart, Keith  
Sent: Monday, January 08, 2018 10:52 PM  
To: Vaughn, Celia <Vaughn.Celia@epa.gov>  
Cc: Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>  
Subject: Re: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

We are on it. Rayna and staff have been notified.

**Deliberative Process / Ex. 5**

Sent from my iPhone

> On Jan 8, 2018, at 8:41 PM, Vaughn, Celia <Vaughn.Celia@epa.gov> wrote:  
>  
> Hello Keith,  
>

## Deliberative Process / Ex. 5

>  
>

## Deliberative Process / Ex. 5

>

> Thank you in advance for your immediate response.

>

> Celia M. Vaughn

> Chief of Staff, USEPA Headquarters, Office of Acquisition Management

> 1200 Pennsylvania Avenue, N. W. Washington, DC 20460

> Mail Code 3805R (202) 564-1047

>

>

> From: Cooper, Marian

> Sent: Monday, January 08, 2018 10:28 AM

> To: Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela

> <Legare.Pamela@epa.gov>; Vaughn, Celia <Vaughn.Celia@epa.gov>

> Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John

> <Showman.John@epa.gov>; Bell, Matthew <Bell.Matthew@epa.gov>; Aarons,

> Kyle <Aarons.Kyle@epa.gov>; Knapp, Kristien <Knapp.Kristien@epa.gov>;

> Gantt, Melissa <Gantt.Melissa@epa.gov>

> Subject: FW: Oversight request on Definers Inc. contract

>

> Kimberly, Pam and Celia,

>

> Please see the request below. Kyle from Congressional Affairs, is coordinating this response. Can you please comments on the draft response and the documents requested? Please copy Matt and me on your response.

>

> Thank you and Happy New Year!

>

> Marian

>

> Marian Pechmann Cooper

> Chief of Staff

> Office of Administration and Resources Management William Jefferson

> Clinton Federal Building-NORTH (3330) Washington, DC 20460 office

> number -- 202 564-0620 office fax -- 202 564-0233

>

> [logo\_epaseal]

>

> From: Aarons, Kyle

> Sent: Friday, January 05, 2018 10:45 AM

> To: Cooper, Marian

> <Cooper.Marian@epa.govmailto:Cooper.Marian@epa.gov>; Bell, Matthew

> <Bell.Matthew@epa.govmailto:Bell.Matthew@epa.gov>

> Cc: Knapp, Kristien

> <Knapp.Kristien@epa.govmailto:Knapp.Kristien@epa.gov>

> Subject: Oversight request on Definers Inc. contract

>

> Hi Marian and Matt – We are working to respond to a couple oversight requests about a contract (now canceled) with Definers Inc. to provide news analysis services to OPA. We worked with OPA to draft the attached response, but will need some help from OAM as well.

>

> Please ask OAM to review the attached draft and let us know of any feedback. We'd also like any documentation of the solicitation and contract that we would release for a FOIA request. Specifically, from the incoming letters:

>

> \* A copy of the initial public solicitation or notice related to the "news analysis and brief service" work put out for bid



> \* A copy of all formal contract responses or other indications of interest to this solicitation or notice from prospective companies seeking to bid on this work

> \* A copy of the final contract with Definers

> \* A copy of the contract between EPA and any company that provided similar media monitoring services to the agency immediately prior to the awarding of the contract with Definers (press reports indicate that this contract was with a company called Bulletin Intelligence, LLC)

> \* Copies of [any other] documents related to the procurement of services with Definers as well as the contract EPA concluded with Definers for these services

>

> We don't need any communications at this point. Please ask OAM to flag anything that may contain Confidential Business Information (we'll also have OGC review).

>

> Please let me know if COB Wednesday (1/10) would be reasonable for this.

>

> I'm of course happy to talk to OAM directly if you could put me in touch with the right folks.

>

> Thanks,

> Kyle

>

> Kyle Aarons

> Congressional Affairs

> U.S. Environmental Protection Agency

> 202-564-7351

>

> <DeFazio Definers 1-3-18.pdf>

> <Whitehouse News Analysis 12-19-17.pdf> <Whitehouse News Analysis

> 1-5-18.docx> <image002.png> <Pallone Definers 1-5-18.pdf>

**To:** Brown, Rayna[brown.rayna@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]; Plater, Lottie[Plater.Lottie@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]  
**Cc:** Plater, Lottie[Plater.Lottie@epa.gov]  
**From:** Scott, Elaine  
**Sent:** Tue 1/9/2018 8:29:28 PM  
**Subject:** RE: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract  
[OAM Edits Whitehouse News Analysis 1-5-18.docx](#)

Lottie,

Please see the revised EPA response letter.

**Deliberative Process / Ex. 5**

## **Deliberative Process / Ex. 5**

Please review and let me know if you see anything else that appears to need revising.

Thanks Lottie,

Elaine

-----Original Message-----

From: Brown, Rayna

Sent: Tuesday, January 09, 2018 2:58 PM

To: Stewart, Keith <Stewart.Keith@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov>; Scott, Elaine <Scott.Elaine@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

Cc: Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>

Subject: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Hello Lottie,

## **Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5** Please let us know if you have any questions. Thanks again to the following key players:

\*\* Donna Dews  
\*\* Jody Gosnell  
\*\* Michael Quarles  
\*\* Elaine Scott  
\*\* Jessica Wilson

Please let me know if you have any questions. Thank you

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA) OAM/HPOD/PCSC

(202) 564.6025 Office

-----Original Message-----

From: Stewart, Keith

Sent: Monday, January 08, 2018 10:52 PM

To: Vaughn, Celia <Vaughn.Celia@epa.gov>

Cc: Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>

Subject: Re: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

We are on it. Rayna and staff have been notified.

**Deliberative Process / Ex. 5**

Sent from my iPhone

> On Jan 8, 2018, at 8:41 PM, Vaughn, Celia <Vaughn.Celia@epa.gov> wrote:

>

> Hello Keith,

>

**Deliberative Process / Ex. 5**

>

>

**Deliberative Process / Ex. 5**

>

> Thank you in advance for your immediate response.

>

> Celia M. Vaughn

> Chief of Staff, USEPA Headquarters, Office of Acquisition Management

> 1200 Pennsylvania Avenue, N. W. Washington, DC 20460

> Mail Code 3805R (202) 564-1047

>

>

> From: Cooper, Marian

> Sent: Monday, January 08, 2018 10:28 AM

> To: Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela

> <Legare.Pamela@epa.gov>; Vaughn, Celia <Vaughn.Celia@epa.gov>

> Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John

> <Showman.John@epa.gov>; Bell, Matthew <Bell.Matthew@epa.gov>; Aarons,

> Kyle <Aarons.Kyle@epa.gov>; Knapp, Kristien <Knapp.Kristien@epa.gov>;

> Gantt, Melissa <Gantt.Melissa@epa.gov>

> Subject: FW: Oversight request on Definers Inc. contract

>

> Kimberly, Pam and Celia,

>  
> Please see the request below. Kyle from Congressional Affairs, is coordinating this response. Can you please comments on the draft response and the documents requested? Please copy Matt and me on your response.  
>  
> Thank you and Happy New Year!  
>  
> Marian  
>  
> Marian Pechmann Cooper  
> Chief of Staff  
> Office of Administration and Resources Management William Jefferson  
> Clinton Federal Building-NORTH (3330) Washington, DC 20460 office  
> number -- 202 564-0620 office fax -- 202 564-0233  
>  
> [logo\_epaseal]  
>  
> From: Aarons, Kyle  
> Sent: Friday, January 05, 2018 10:45 AM  
> To: Cooper, Marian  
> <Cooper.Marian@epa.gov<mailto:Cooper.Marian@epa.gov>>; Bell, Matthew  
> <Bell.Matthew@epa.gov<mailto:Bell.Matthew@epa.gov>>  
> Cc: Knapp, Kristien  
> <Knapp.Kristien@epa.gov<mailto:Knapp.Kristien@epa.gov>>  
> Subject: Oversight request on Definers Inc. contract  
>  
> Hi Marian and Matt – We are working to respond to a couple oversight requests about a contract (now canceled) with Definers Inc. to provide news analysis services to OPA. We worked with OPA to draft the attached response, but will need some help from OAM as well.  
>  
> Please ask OAM to review the attached draft and let us know of any feedback. We'd also like any documentation of the solicitation and contract that we would release for a FOIA request. Specifically, from the incoming letters:  
>  
> \* A copy of the initial public solicitation or notice related to the "news analysis and brief service" work put out for bid  
> \* A copy of all formal contract responses or other indications of interest to this solicitation or notice from prospective companies seeking to bid on this work  
> \* A copy of the final contract with Definers  
> \* A copy of the contract between EPA and any company that provided similar media monitoring services to the agency immediately prior to the awarding of the contract with Definers (press reports indicate that this contract was with a company called Bulletin Intelligence, LLC)  
> \* Copies of [any other] documents related to the procurement of services with Definers as well as the contract EPA concluded with Definers for these services  
>  
> We don't need any communications at this point. Please ask OAM to flag anything that may contain Confidential Business Information (we'll also have OGC review).  
>  
> Please let me know if COB Wednesday (1/10) would be reasonable for this.  
>  
> I'm of course happy to talk to OAM directly if you could put me in touch with the right folks.  
>  
> Thanks,  
> Kyle  
>  
> Kyle Aarons

- > Congressional Affairs
- > U.S. Environmental Protection Agency
- > 202-564-7351
- >
- > <DeFazio Definers 1-3-18.pdf>
- > <Whitehouse News Analysis 12-19-17.pdf> <Whitehouse News Analysis
- > 1-5-18.docx> <image002.png> <Pallone Definers 1-5-18.pdf>

**To:** Scott, Elaine[Scott.Elaine@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]  
**From:** Plater, Lottie  
**Sent:** Tue 1/9/2018 8:05:07 PM  
**Subject:** RE: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Rayna,

Per Elaine's email can you please add the POP for CISION and Bulletin Intelligence? Thanks!

Lottie Plater  
Associate Director,  
OARM/OAM/HPOD  
Environmental Protection Agency  
Email: plater.lottie@epa.gov  
W: 202-564-0163  
C: Personal Phone / Ex. 6

"Blowing out someone else's candle doesn't make yours shine any brighter"

-----Original Message-----

From: Scott, Elaine  
Sent: Tuesday, January 09, 2018 3:03 PM  
To: Brown, Rayna <brown.rayna@epa.gov>; Stewart, Keith <Stewart.Keith@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>  
Cc: Plater, Lottie <Plater.Lottie@epa.gov>  
Subject: RE: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Rayna,

You forgot to include the POP for CISION and Bulletin Intelligence.

-----Original Message-----

From: Brown, Rayna  
Sent: Tuesday, January 09, 2018 2:58 PM  
To: Stewart, Keith <Stewart.Keith@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov>; Scott, Elaine <Scott.Elaine@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>  
Cc: Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>  
Subject: PROPOSED OAM RESPONSE + DOCUMENTS >> RE: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on Definers Inc. contract

Hello Lottie,

## Deliberative Process / Ex. 5

**Deliberative Process / Ex. 5** Please let us know if you have any questions. Thanks again to the following key players:

\*\* Donna Dews  
\*\* Jody Gosnell  
\*\* Michael Quarles  
\*\* Elaine Scott  
\*\* Jessica Wilson

Please let me know if you have any questions. Thank you

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA) OAM/HPOD/PCSC  
(202) 564.6025 Office

-----Original Message-----

From: Stewart, Keith  
Sent: Monday, January 08, 2018 10:52 PM  
To: Vaughn, Celia <Vaughn.Celia@epa.gov>  
Cc: Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>  
Subject: Re: REQUEST FOR YOU IMMEDIATE ACTION Re: Congressional - Oversight request on  
Definers Inc. contract

We are on it. Rayna and staff have been notified.

**Deliberative Process / Ex. 5**

Sent from my iPhone

> On Jan 8, 2018, at 8:41 PM, Vaughn, Celia <Vaughn.Celia@epa.gov> wrote:  
>  
> Hello Keith,  
>

**Deliberative Process / Ex. 5**

>  
>

**Deliberative Process / Ex. 5**

>  
> Thank you in advance for your immediate response.  
>  
> Celia M. Vaughn  
> Chief of Staff, USEPA Headquarters, Office of Acquisition Management  
> 1200 Pennsylvania Avenue, N. W. Washington, DC 20460  
> Mail Code 3805R (202) 564-1047

>  
>  
> From: Cooper, Marian  
> Sent: Monday, January 08, 2018 10:28 AM  
> To: Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela  
> <Legare.Pamela@epa.gov>; Vaughn, Celia <Vaughn.Celia@epa.gov>  
> Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John  
> <Showman.John@epa.gov>; Bell, Matthew <Bell.Matthew@epa.gov>; Aarons,  
> Kyle <Aarons.Kyle@epa.gov>; Knapp, Kristien <Knapp.Kristien@epa.gov>;  
> Gantt, Melissa <Gantt.Melissa@epa.gov>  
> Subject: FW: Oversight request on Definers Inc. contract  
>  
> Kimberly, Pam and Celia,  
>  
> Please see the request below. Kyle from Congressional Affairs, is coordinating this response. Can you  
please comments on the draft response and the documents requested? Please copy Matt and me on  
your response.  
>  
> Thank you and Happy New Year!  
>  
> Marian  
>  
> Marian Pechmann Cooper  
> Chief of Staff  
> Office of Administration and Resources Management William Jefferson  
> Clinton Federal Building-NORTH (3330) Washington, DC 20460 office  
> number -- 202 564-0620 office fax -- 202 564-0233  
>  
> [logo\_epaseal]  
>  
> From: Aarons, Kyle  
> Sent: Friday, January 05, 2018 10:45 AM  
> To: Cooper, Marian  
> <Cooper.Marian@epa.gov<mailto:Cooper.Marian@epa.gov>>; Bell, Matthew  
> <Bell.Matthew@epa.gov<mailto:Bell.Matthew@epa.gov>>  
> Cc: Knapp, Kristien  
> <Knapp.Kristien@epa.gov<mailto:Knapp.Kristien@epa.gov>>  
> Subject: Oversight request on Definers Inc. contract  
>  
> Hi Marian and Matt – We are working to respond to a couple oversight requests about a contract (now  
canceled) with Definers Inc. to provide news analysis services to OPA. We worked with OPA to draft the  
attached response, but will need some help from OAM as well.  
>  
> Please ask OAM to review the attached draft and let us know of any feedback. Deliberative Process / Ex. 5  
documentation of the solicitation and contract that we would release for a FOIA request. Specifically,  
from the incoming letters:  
>  
> \* A copy of the initial public solicitation or notice related to the “news analysis and brief service” work  
put out for bid  
> \* A copy of all formal contract responses or other indications of interest to this solicitation or notice  
from prospective companies seeking to bid on this work  
> \* A copy of the final contract with Definers  
> \* A copy of the contract between EPA and any company that provided similar media monitoring  
services to the agency immediately prior to the awarding of the contract with Definers (press reports  
indicate that this contract was with a company called Bulletin Intelligence, LLC)  
> \* Copies of [any other] documents related to the procurement of services with Definers as well as the



contract EPA concluded with Definers for these services

>

> We don't need any communications at this point. Please ask OAM to flag anything that may contain Confidential Business Information (we'll also have OGC review).

>

> Please let me know if COB Wednesday (1/10) would be reasonable for this.

>

> I'm of course happy to talk to OAM directly if you could put me in touch with the right folks.

>

> Thanks,

> Kyle

>

> Kyle Aarons

> Congressional Affairs

> U.S. Environmental Protection Agency

> 202-564-7351

>

> <DeFazio Definers 1-3-18.pdf>

> <Whitehouse News Analysis 12-19-17.pdf> <Whitehouse News Analysis

> 1-5-18.docx> <image002.png> <Pallone Definers 1-5-18.pdf>

**To:** Lynn, Tricia[lynn.tricia@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]  
**Cc:** Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 11/13/2017 4:52:35 PM  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Cc:** Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here’s the SOW with the instructions, evaluation, and IGCE included at the end. I’m still waiting for a bit of information from Definers to complete the JOFOC, but I’ll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM  
**To:** Quarles, Michael <Quarles.Michael@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>  
**Cc:** Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460

202-564-6752 (DIRECT)

[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael

**Sent:** Thursday, November 02, 2017 11:44 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles

Acquisitions and Assistance Manager

Office of Administrative and Executive Services

US Environmental Protection Agency

1200 Pennsylvania Ave. NW

Washington, DC 20460

Mail Code 6202A

(202) 343-9970

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 02, 2017 9:31 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**

**Office of Public Affairs**

**US Environmental Protection Agency**

**202-564-6879 (desk)**

**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Thursday, November 02, 2017 9:30 AM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information

or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 10/4/2017 6:58:27 PM  
**Subject:** FW: JOFOC for Media Support Contract  
Sole Source JOFOC OA (003) 082517.docx

Here it is!!

---

**From:** Hull, George  
**Sent:** Tuesday, August 29, 2017 6:36 PM  
**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Cc:** Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>  
**Subject:** JOFOC for Media Support Contract

Jody,

I’ve attached a revised version of the Justification for Other than Full and Open Competition for the media support contract OPA is seeking. I have tried to address your earlier comments. Please let me know if you see any deficiencies in the information provided.

Note that I have asked	Deliberative Process / Ex. 5
<b>Deliberative Process / Ex. 5</b>	Thanks, George

**To:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 10/4/2017 1:11:55 PM  
**Subject:** Finalized SOW/JOFOC

Hi Jody

This procurement was originally handled by George Hull  
Now: Nancy Grantham 202-564-6879  
Public Affairs Office

**Deliberative Process / Ex. 5**

Catch up on the procurement request:

**Deliberative Process / Ex. 5**

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

**To:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 10/4/2017 12:44:05 PM  
**Subject:** FW: checking in when we can get together on the definers newsclip procurement/contract this week

See below

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, October 04, 2017 7:32 AM  
**To:** Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Cc:** Quarles, Michael <Quarles.Michael@epa.gov>  
**Subject:** RE: checking in when we can get together on the definers newsclip procurement/contract this week

Thanks, donna.

Unfortunately I have a standing 8:30 meeting with the acting deputy administrator every morning – would 1 or 2 p.m. today work for you and jody?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Dews, Donna  
**Sent:** Tuesday, October 03, 2017 2:49 PM  
**To:** Grantham, Nancy <Grantham.Nancy@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Cc:** Quarles, Michael <Quarles.Michael@epa.gov>  
**Subject:** RE: checking in when we can get together on the definers newsclip procurement/contract this week

Hi Nancy

We would be glad to speak with you. The system is down all week, so we cannot get into EAS. We were thinking about 8:30 tomorrow. How does that look for you? Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, October 03, 2017 11:27 AM  
**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>  
FWW v. EPA (18-cv-01497)

**Cc:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** checking in when we can get together on the definers newsclip procurement/contract this week

Now that vendor has SAM certification – team here is anxious to get this in place – and I need to know what is left open to resolve to get this contract awarded.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6** **(mobile)**



**To:** Hull, George[Hull.George@epa.gov]  
**From:** Dews, Donna  
**Sent:** Tue 8/15/2017 11:16:21 AM  
**Subject:** RE: Media Clips Contract

Hi George

I will be in training from 9:30am-11:30 today. I can possibly do the call around 2pm. Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Hull, George  
**Sent:** Monday, August 14, 2017 4:45 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Subject:** Media Clips Contract

Donna,

I spoke with a Definers representative this evening. Can you and I jump on the phone with them at 10:30 tomorrow morning? This would give you a chance to ask them directly for any additional information. Thanks, George

**To:** Valentine, Julia[Valentine.Julia@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 8/9/2017 1:28:12 PM  
**Subject:** FW: Justification Other than Full and Open Competition (JOFOC) OA-17-00132

Thanks. see below.

**From:** Dews, Donna  
**Sent:** Monday, August 07, 2017 8:51 AM  
**To:** Hull, George <Hull.George@epa.gov>; Valentine, Julia <Valentine.Julia@epa.gov>  
**Cc:** Brown, Rayna <brown.rayna@epa.gov>  
**Subject:** Justification Other than Full and Open Competition (JOFOC) OA-17-00132

Hi George

I have reviewed the Requisition.	<b>Deliberative Process / Ex. 5</b>
<b>Deliberative Process / Ex. 5</b>	Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Valentine, Julia[Valentine.Julia@epa.gov]  
**Cc:** Hull, George[Hull.George@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 8/9/2017 1:27:50 PM  
**Subject:** FW: IGCE and proposal

Hi Julia

I need to speak with contractor re: retainer and registering with our System Award System and speak to Definers in regard to format we need requirement stipulated. In addition items from your program office (i.e. IGCE and JOFOC). Thanks so much!!!

---

**From:** Dews, Donna  
**Sent:** Monday, August 07, 2017 9:22 AM  
**To:** Hull, George <Hull.George@epa.gov>  
**Cc:** Valentine, Julia <Valentine.Julia@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>  
**Subject:** IGCE and proposal

Hi George

I have read the IGCE and the proposal. 

<b>Deliberative Process / Ex. 5</b>
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<b>Deliberative Process / Ex. 5</b>	The IGCE and the
-------------------------------------	------------------

proposal must be explicit and define the terms and conditions and costs respectively. Please call me when you are back in the office. Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Fagan, Sheila[Fagan.Sheila@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 1/24/2018 8:15:15 PM  
**Subject:** FW: Updated Docs for PR-OA-17-00132 NEWS SVC  
EAS Posting of Solicitations to FedConnect and FedBizOpps 7.24.14 final.pdf  
Creating Public Notice or Solicitations.pdf

FYI

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 12:52 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Plater, Lottie <Plater.Lottie@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna,

I have attached the instructions for posting a "Special Notice" in EAS that I had and I was trying to find the direction that came out a while ago that requires us to post everything thru EAS. You may also want to take a look at Subpart 5.1 -- Dissemination of Information, 5.101 -- Methods of Disseminating Information for the requirements and what needs to be included or attached to the posting when soliciting from a single source. Hope this helps. Jody.

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Dews, Donna  
**Sent:** Tuesday, November 28, 2017 11:45 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi

I will proceed with the notice for a sole source award to FBO and Fedconnect. Questions: Do you want me to go directly to FBO and do a description write-up and attach SOW? Or Does this action go directly into EAS? What direction can you provide? Thank you.

Donna

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 11:34 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

The draft solicitation that you are referring to is not for this solicitation. The draft SOL was for you to use as a template for the CESSD re-compete with Brian Lobar. This one is with Nancy Graham and Tricia Lynn. Once Tricia made the changes to the SOW then we were going to post the Notice for a Sole Source Award to FedBizOpps and FedConnect. I had mentioned to you that we would go ahead and post the notice and during that time you could prepare the file for my review/approval. Please go ahead and post the notice to FedBizOpps and FedConnect. Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Dews, Donna  
**Sent:** Tuesday, November 28, 2017 9:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody

The last time we met you were providing with a draft solicitation I could follow (you asked Tracey to give me a copy). Also, Michael was having a problem with getting access to the APP. I will print out final documents and put in the file before I give you the file for discussion. I will put the file in your inbox.

Thanks.  
Donna

---

**From:** Gosnell, Jody  
**Sent:** Monday, November 27, 2017 3:23 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 22, 2017 10:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much

Happy thanksgiving

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 (mobile)

---

**From:** Gosnell, Jody

**Sent:** Wednesday, November 22, 2017 10:09 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Personal Matters / Ex. 6 so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Tuesday, November 21, 2017 4:50 PM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 (mobile)

---

**From:** Gosnell, Jody

**Sent:** Friday, November 17, 2017 8:32 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*

*Office of Acquisition Management*

*Office: (202) 564-4353*

*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 16, 2017 1:43 PM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**

**Office of Public Affairs**

**US Environmental Protection Agency**

**202-564-6879 (desk)**

**Personal Phone / Ex. 6 (mobile)**

---

**From:** Lynn, Tricia

**Sent:** Thursday, November 16, 2017 1:38 PM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna

**Sent:** Thursday, November 16, 2017 1:28 PM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews

FWW v. EPA (18-cv-01497)

ED\_002048\_00012021-00004

Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Thursday, November 02, 2017 11:44 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC



Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 9:30 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460

202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Marusak, Kirk[Marusak.Kirk@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]  
**Cc:** Long, Brian[Long.Brian@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 3/26/2018 2:27:19 PM  
**Subject:** RE: Important - FOIA Requests EPA-HQ-2018-002788 and EPA-HQ-2018-003122 - Email Messages - Need Your Response - Thank You

Kirk

Thanks for picking up emails. Have A Great Day!!!!

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

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**From:** Marusak, Kirk  
**Sent:** Monday, March 26, 2018 9:36 AM  
**To:** Brown, Rayna <brown.rayna@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Long, Brian <Long.Brian@epa.gov>  
**Subject:** Important - FOIA Requests EPA-HQ-2018-002788 and EPA-HQ-2018-003122 - Email Messages - Need Your Response - Thank You

Hi, Rayna and Donna,

I need you to email me those email messages described in the message below. However, I have not received anything from either one of you. I have been waiting about 6 calendar days for the email messages. Thus, I need you to provide them to me today (3-26-18) so I can review and redact them. The FOIA requests identified above are due on Friday, March 30, 2018, which is this week. Thank you.

*Kirk R. Marusak*  
Government Information Specialist  
Office of Acquisition Management  
U.S. Environmental Protection Agency  
Phone: (202) 564-4493  
Fax: (202) 564-2553  
[Marusak.Kirk@epa.gov](mailto:Marusak.Kirk@epa.gov)

---

**From:** Marusak, Kirk  
**Sent:** Tuesday, March 20, 2018 2:19 PM  
**To:** Brown, Rayna <brown.rayna@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>  
**Subject:** FOIA Requests EPA-HQ-2018-002788 and EPA-HQ-2018-003122 - Email Messages - Need Your Response - Thank You

Hi, Rayna and Donna,

I need a copy of all email messages between you and any other individuals within OAM and/or

outside OAM that discuss terminating the Definers contract or Purchase Order EP-18-H-000025. I know that Modification 1 issued under the respective purchase order terminated the procurement. I need these email messages as quickly as possible. Raoul needs to sign OAM's FOIA response letter, which include all requested documents, no later than Friday, March 30, 2018. However, Raoul also wants to peer review the entire FOIA package at least 2 days before the due date (Wednesday, March 28, 2018).

You can email the messages to me or you can make copies of them. Then, I will scan and email them to myself. Either way is fine with me. Thank you.

*Kirk R. Marusak*

Government Information Specialist  
Office of Acquisition Management  
U.S. Environmental Protection Agency

Phone: (202) 564-4493

Fax: (202) 564-2553

[Marusak.Kirk@epa.gov](mailto:Marusak.Kirk@epa.gov)

**To:** Marusak, Kirk[Marusak.Kirk@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]  
**Cc:** Long, Brian[Long.Brian@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 3/26/2018 2:09:18 PM  
**Subject:** RE: Important - FOIA Requests EPA-HQ-2018-002788 and EPA-HQ-2018-003122 - Email Messages - Need Your Response - Thank You

Hi Kirk

Please come by 61173 and pick up all the emails I have. **Deliberative Process / Ex. 5** In a blue folder marked for you. Thank you for your patience in this matter.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Marusak, Kirk  
**Sent:** Monday, March 26, 2018 9:36 AM  
**To:** Brown, Rayna <brown.rayna@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Long, Brian <Long.Brian@epa.gov>  
**Subject:** Important - FOIA Requests EPA-HQ-2018-002788 and EPA-HQ-2018-003122 - Email Messages - Need Your Response - Thank You

Hi, Rayna and Donna,

I need you to email me those email messages described in the message below. However, I have not received anything from either one of you. I have been waiting about 6 calendar days for the email messages. Thus, I need you to provide them to me today (3-26-18) so I can review and redact them. The FOIA requests identified above are due on Friday, March 30, 2018, which is this week. Thank you.

*Kirk R. Marusak*  
Government Information Specialist  
Office of Acquisition Management  
U.S. Environmental Protection Agency  
Phone: (202) 564-4493  
Fax: (202) 564-2553  
[Marusak.Kirk@epa.gov](mailto:Marusak.Kirk@epa.gov)

---

**From:** Marusak, Kirk  
**Sent:** Tuesday, March 20, 2018 2:19 PM  
**To:** Brown, Rayna <brown.rayna@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>  
**Subject:** FOIA Requests EPA-HQ-2018-002788 and EPA-HQ-2018-003122 - Email Messages - Need Your Response - Thank You

Hi, Rayna and Donna,

I need a copy of all email messages between you and any other individuals within OAM and/or outside OAM that discuss terminating the Definers contract or Purchase Order EP-18-H-000025. I know that Modification 1 issued under the respective purchase order terminated the procurement. I need these email messages as quickly as possible. Raoul needs to sign OAM's FOIA response letter, which include all requested documents, no later than Friday, March 30, 2018. However, Raoul also wants to peer review the entire FOIA package at least 2 days before the due date (Wednesday, March 28, 2018).

You can email the messages to me or you can make copies of them. Then, I will scan and email them to myself. Either way is fine with me. Thank you.

*Kirk R. Marusak*

Government Information Specialist  
Office of Acquisition Management  
U.S. Environmental Protection Agency  
Phone: (202) 564-4493  
Fax: (202) 564-2553  
[Marusak.Kirk@epa.gov](mailto:Marusak.Kirk@epa.gov)

**To:** Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Dews, Donna  
**Sent:** Thur 12/7/2017 6:03:51 PM  
**Subject:** Updated D&F  
D and F Sole Source Definers Corp.docx

Jessica

Let me know if this will meet the standard.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

**To:** Quarles, Michael[Quarles.Michael@epa.gov]  
**Cc:** Gosnell, Jody[Gosnell.Jody@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 12/6/2017 8:28:55 PM  
**Subject:** FW: Documents Needed  
Definers EPA Proposal.docx

Michael

**Deliberative Process / Ex. 5**

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

**From:** Julia Cotrone [mailto:jcotrone@definerscorp.com]  
**Sent:** Wednesday, December 06, 2017 3:11 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** jpounder@definerscorp.com; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>  
**Subject:** Re: Documents Needed

attached - please call my cell if you need any clarification or more detail.

Thanks!

On Tue, Dec 5, 2017 at 4:42 PM, Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)> wrote:  
Hi Ms. Cotrone,

Thank you for taking our call earlier on the urgent turnaround request. The U.S. Environmental Protection Agency requests a revised work proposal and cost estimate to the revised statement of work in the attached. In the essence of time please forward the request no later than 3:00pm on Wednesday December 6, if not sooner.

Thank you

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
[202-564-6752](tel:202-564-6752) (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

--  
**Julia Cotrone**  
O: 571.290.5461 | C: Personal Phone / Ex. 6



**To:** Stewart, Keith[Stewart.Keith@epa.gov]  
**Cc:** Brown, Rayna[brown.rayna@epa.gov]  
**From:** Dews, Donna  
**Sent:** Tue 12/5/2017 11:36:20 AM  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Good morning

Ok.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Stewart, Keith  
**Sent:** Monday, December 04, 2017 6:32 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Brown, Rayna <brown.rayna@epa.gov>  
**Subject:** Re: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks let talk tomorrow

Sent from my iPhone

On Dec 4, 2017, at 4:16 PM, Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)> wrote:

Hi Keith

Yes we got some rebuttals via email and 1 email with a capability statement-we will send to program office once she lets me know. I met with Rayna this morning on how we can get this pre-award moved forward and she will be getting back to me. We did not get a quote from vendor, we got a cost breakdown and she was letting me know if this adequate documentation.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Stewart, Keith  
**Sent:** Monday, December 04, 2017 4:04 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** FW: Updated Docs for PR-OA-17-00132 NEWS SVC

Hey Donna,

Did we get anything back from the notice? Are we ready for award?

---

**From:** Dews, Donna  
**Sent:** Monday, December 04, 2017 9:04 AM  
**To:** Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Cc:** Stewart, Keith <[Stewart.Keith@epa.gov](mailto:Stewart.Keith@epa.gov)>  
**Subject:** FW: Updated Docs for PR-OA-17-00132 NEWS SVC

FYI. See below.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Dews, Donna  
**Sent:** Monday, December 04, 2017 8:50 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Good morning

I have meeting with Rayna Brown, Manager at 11:30aam regarding next steps after Special Notice was sent to public of intent to sole source:

Clarification from Manager:

- a) After special notice, which closes December 5, 2017 at 10:20am (dated posted 11/29/17) the post is for 5 days per Contracting Officer direction– Next action
- b) I have one capability statement and 2 emails coming against this being a sole source from companies-

**Deliberative Process / Ex. 5**

## **Deliberative Process / Ex. 5**

- c) There is no updated quote (unless it was sent since our last meeting/conversation) that I received from Definers, Corp., I received a cost breakdown and disclosure of cost in Statement of Work – I will find out from Manager if this is adequate instead of a quote which was originally the request

After I find out whether **Deliberative Process / Ex. 5** If you have questions, please give me a call directly at 202-564-6752. Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy  
**Sent:** Friday, December 01, 2017 6:53 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>  
**Subject:** Re: Updated Docs for PR-OA-17-00132 NEWS SVC

Thx

Sent from my iPhone

On Dec 1, 2017, at 6:50 PM, Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)> wrote:

Hello All,

I apologize that you still have not received a response. I have not received an update on whether a request was ever submitted and/or received for an updated quote. However, during the last meeting we had, you asked what the next steps were and one of the next steps mentioned was once we received the final SOW from Tricia (which we did) Donna would need to request an updated quote from the vendor based on that revised SOW. In addition, prior to that meeting when we originally met to discuss the SOW because the original quote we received was basically a capability statement and it did not reference any parts of that SOW, it was stated then that the vendor would need to provide an updated or revised quote based on the any changes in the SOW. Hopefully, Donna can shed some light on whether she has already received the revised quote or an expected date on when she will receive the revised quote. Hope this helps. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Friday, December 01, 2017 9:50 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – we have not heard back on this – so are assuming that donna has in fact received what she needs from the vendor – and that if we do not have other vendors who reply to the notice, we will be able to proceed with awarding the contract.

Please let me know the date the 5 day posting expires.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Thursday, November 30, 2017 9:17 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

Donna should already have received either an updated quote or a quote that reflects the revised SOW and that would be good for 30 or 60 days.

Donna can you verify if you have received the information from the vendor? Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 30, 2017 9:02 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Right .. I thought they needed to submit a formal quote so wanted to make sure they knew they needed to do within the 5 days.

If that is not the case, that is fine.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**

---

**From:** Lynn, Tricia

**Sent:** Thursday, November 30, 2017 8:58 AM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody—

We still want to receive a quote from them to review their work and see that it meets our needs. We can do that, right?

--Tricia

---

**From:** Gosnell, Jody

**Sent:** Thursday, November 30, 2017 8:56 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

I am curious as to why you would need to send it to them. This is a public notice to make sure there are no other vendors out there that can do it. If we don't get any responses then we will prepare the award and send that to the vendor. Typically we don't send it to them but since it is public record then if you want to you can. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 30, 2017 8:29 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Are we permitted to send to the potential contractor or will OAM do that?

Thanks ng

**Nancy Grantham  
Office of Public Affairs  
US Environmental Protection Agency  
202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Wednesday, November 29, 2017 12:14 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy

If you go [www.fbo.gov](http://www.fbo.gov) and search by Environmental Protection Agency: Opportunities you will see Special Notice titled Media Support/News analysis service

[www.fedconnect.net](http://www.fedconnect.net) – public opportunities [Media Support/News analysis service](#)

Donna Dews

Contract Specialist

US Environmental Protection Agency

Office of Acquisition Management

HPOD/Program Contract Service Center

Washington, DC 20460

202-564-6752 (DIRECT)

[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy

**Sent:** Wednesday, November 29, 2017 11:53 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much .. can you give us the link to the notice? Thanks ng

**Nancy Grantham**

**Office of Public Affairs**

**US Environmental Protection Agency**

**202-564-6879 (desk)**

**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Wednesday, November 29, 2017 11:52 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy

Special notice posted today at 10:29am. today.

Donna Dews

Contract Specialist

US Environmental Protection Agency

Office of Acquisition Management

HPOD/Program Contract Service Center

Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 29, 2017 11:50 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi .. do we have an update on this posting? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6
------------------------

**(mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 3:28 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

She was working on a priority for Keith Stewart today. I just found out that she had some additional questions for me about what you all submitted but I have been having issues with my email today so I will provide her a response in the morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 28, 2017 7:51 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6
------------------------

**(mobile)**

---

**From:** Gosnell, Jody

**Sent:** Tuesday, November 28, 2017 7:50 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** and I did not receive a status update from her yesterday. I will follow up with you when she gets in this morning. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Monday, November 27, 2017 4:20 PM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all –

Can we confirm that this was posted today? Thanks ng

**Nancy Grantham  
Office of Public Affairs  
US Environmental Protection Agency  
202-564-6879 (desk)  
**Personal Phone / Ex. 6 (mobile)****

---

**From:** Gosnell, Jody

**Sent:** Monday, November 27, 2017 3:23 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Wednesday, November 22, 2017 10:34 AM



**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much

Happy thanksgiving

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 22, 2017 10:09 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 21, 2017 4:50 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Friday, November 17, 2017 8:32 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 16, 2017 1:43 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6
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**(mobile)**

---

**From:** Lynn, Tricia  
**Sent:** Thursday, November 16, 2017 1:38 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 16, 2017 1:28 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC  
**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center

Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Thursday, November 02, 2017 11:44 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 9:30 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Lynn, Tricia[lynn.tricia@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]  
**From:** Dews, Donna  
**Sent:** Wed 11/29/2017 5:14:02 PM  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy

If you go [www.fbo.gov](http://www.fbo.gov) and search by Environmental Protection Agency: Opportunities you will see Special Notice titled Media Support/News analysis service

[www.fedconnect.net](http://www.fedconnect.net) – public opportunities [Media Support/News analysis service](#)

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 29, 2017 11:53 AM  
**To:** Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much .. can you give us the link to the notice? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna  
**Sent:** Wednesday, November 29, 2017 11:52 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy

Special notice posted today at 10:29am. today.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 29, 2017 11:50 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi .. do we have an update on this posting? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 3:28 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

She was working on a priority for Keith Stewart today. I just found out that she had some additional questions for me about what you all submitted but I have been having issues with my email today so I will provide her a response in the morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 28, 2017 7:51 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 7:50 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** and I did not receive a status update from her yesterday. I will follow up with you when she gets in this morning. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Monday, November 27, 2017 4:20 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all –

Can we confirm that this was posted today? Thanks ng

**Nancy Grantham  
Office of Public Affairs  
US Environmental Protection Agency  
202-564-6879 (desk)  
Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Monday, November 27, 2017 3:23 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 22, 2017 10:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC



Thanks much

Happy thanksgiving

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 22, 2017 10:09 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 21, 2017 4:50 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Friday, November 17, 2017 8:32 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 16, 2017 1:43 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Lynn, Tricia  
**Sent:** Thursday, November 16, 2017 1:38 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 16, 2017 1:28 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC  
**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Thursday, November 02, 2017 11:44 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 9:30 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Quarles, Michael[Quarles.Michael@epa.gov]  
**Cc:** Brown, Rayna[brown.rayna@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/4/2017 8:42:10 PM  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

We are keeping upper management in the loop. Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Quarles, Michael  
**Sent:** Monday, December 04, 2017 3:32 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Brown, Rayna <brown.rayna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Okay thank you.

Hi Rayna,

Can you please approve the release of documents for the program office to review so we can speed this process? Otherwise, we might have a significant issue with upper management. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Dews, Donna  
**Sent:** Monday, December 04, 2017 3:24 PM  
**To:** Quarles, Michael <Quarles.Michael@epa.gov>  
**Cc:** Brown, Rayna <brown.rayna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Michael

As soon as I get approval to do so. Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Monday, December 04, 2017 3:21 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna,

Please send me the items you were sent from the posting, we will review the documents for vendor capabilities.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Dews, Donna  
**Sent:** Monday, December 04, 2017 8:50 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** FW: Updated Docs for PR-OA-17-00132 NEWS SVC

FYI.

---

**From:** Dews, Donna  
**Sent:** Monday, December 04, 2017 8:50 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Good morning

I have meeting with Rayna Brown, Manager at 11:30aam regarding next steps after Special Notice was sent to public of intent to sole source:

Clarification from Manager:

- a) After special notice, which closes December 5, 2017 at 10:20am (dated posted 11/29/17) the post is for 5 days per Contracting Officer direction– Next action

- b) I have one capability statement and 2 emails coming against this being a sole source from companies-

Deliberative Process / Ex. 5

## Deliberative Process / Ex. 5

- c) There is no updated quote (unless it was sent since our last meeting/conversation) that I received from Definers, Corp., I received a cost breakdown and disclosure of cost in Statement of Work – I will find out from Manager if this is adequate instead of a quote which was originally the request

After I find out whether Deliberative Process / Ex. 5 If you have questions, please give me a call directly at 202-564-6752. Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy  
**Sent:** Friday, December 01, 2017 6:53 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>  
**Subject:** Re: Updated Docs for PR-OA-17-00132 NEWS SVC

Thx

Sent from my iPhone  
On Dec 1, 2017, at 6:50 PM, Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)> wrote:

Hello All,

I apologize that you still have not received a response. I have not received an update on whether a request was ever submitted and/or received for an updated quote. However, during the last meeting we had, you asked what the next steps were and one of the next steps mentioned was once we received the final SOW from Tricia (which we did) Donna would need to request an updated quote from the vendor based on that revised SOW. In addition, prior to that meeting when we originally met to discuss the SOW because the original quote we received was basically a capability statement and it did not reference any parts of that SOW, it was stated then that the vendor would need to provide an updated or revised quote based on the any changes in the SOW. Hopefully, Donna can shed some light on whether she has already received the revised quote or an expected date on when she will receive the revised quote. Hope this helps. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*



*Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Friday, December 01, 2017 9:50 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – we have not heard back on this – so are assuming that donna has in fact received what she needs from the vendor – and that if we do not have other vendors who reply to the notice, we will be able to proceed with awarding the contract.

Please let me know the date the 5 day posting expires.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Thursday, November 30, 2017 9:17 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

Donna should already have received either an updated quote or a quote that reflects the revised SOW and that would be good for 30 or 60 days.

Donna can you verify if you have received the information from the vendor? Thanks, Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 30, 2017 9:02 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Dews, Donna

<Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

Cc: Brown, Rayna <brown.rayna@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Right .. I thought they needed to submit a formal quote so wanted to make sure they knew they needed to do within the 5 days.

If that is not the case, that is fine.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Lynn, Tricia

**Sent:** Thursday, November 30, 2017 8:58 AM

**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Cc:** Brown, Rayna <brown.rayna@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody—

We still want to receive a quote from them to review their work and see that it meets our needs. We can do that, right?

--Tricia

---

**From:** Gosnell, Jody

**Sent:** Thursday, November 30, 2017 8:56 AM

**To:** Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Cc:** Brown, Rayna <brown.rayna@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

I am curious as to why you would need to send it to them. This is a public notice to make sure there are no other vendors out there that can do it. If we don't get any responses then we will prepare the award and send that to the vendor. Typically we don't send it to them but since it is public record then if you want to you can. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 30, 2017 8:29 AM

**To:** Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia

<lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Cc:** Brown, Rayna <brown.rayna@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Are we permitted to send to the potential contractor or will OAM do that?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Wednesday, November 29, 2017 12:14 PM

**To:** Grantham, Nancy <Grantham.Nancy@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy

If you go [www.fbo.gov](http://www.fbo.gov) and search by Environmental Protection Agency: Opportunities you will see Special Notice titled Media Support/News analysis service

[www.fedconnect.net](http://www.fedconnect.net) – public opportunities [Media Support/News analysis service](#)

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy

**Sent:** Wednesday, November 29, 2017 11:53 AM

**To:** Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much .. can you give us the link to the notice? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Wednesday, November 29, 2017 11:52 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy

Special notice posted today at 10:29am. today.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy

**Sent:** Wednesday, November 29, 2017 11:50 AM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi .. do we have an update on this posting? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
Personal Phone / Ex. 6 **(mobile)**

---

**From:** Gosnell, Jody

**Sent:** Tuesday, November 28, 2017 3:28 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

She was working on a priority for Keith Stewart today. I just found out that she had some additional questions for me about what you all submitted but I have been having issues with my email today so I will provide her a response in the morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Tuesday, November 28, 2017 7:51 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 7:50 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** and I did not receive a status update from her yesterday. I will follow up with you when she gets in this morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

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**From:** Grantham, Nancy  
**Sent:** Monday, November 27, 2017 4:20 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all –

Can we confirm that this was posted today? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Monday, November 27, 2017 3:23 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 22, 2017 10:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much

Happy thanksgiving

**Nancy Grantham  
Office of Public Affairs  
US Environmental Protection Agency  
202-564-6879 (desk)  
Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 22, 2017 10:09 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 21, 2017 4:50 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Friday, November 17, 2017 8:32 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 16, 2017 1:43 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Lynn, Tricia  
**Sent:** Thursday, November 16, 2017 1:38 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 16, 2017 1:28 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC  
**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia



<lynn.tricia@epa.gov>

**Cc:** Gosnell, Jody <Gosnell.Jody@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael

**Sent:** Thursday, November 02, 2017 11:44 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>

**Cc:** Gosnell, Jody <Gosnell.Jody@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 02, 2017 9:31 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Gosnell, Jody <Gosnell.Jody@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**

**US Environmental Protection Agency**

**202-564-6879 (desk)**

**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Thursday, November 02, 2017 9:30 AM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews

Contract Specialist

US Environmental Protection Agency

Office of Acquisition Management

HPOD/Program Contract Service Center

Washington, DC 20460

202-564-6752 (DIRECT)

[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Brown, Rayna[brown.rayna@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Dews, Donna  
**Sent:** Thur 1/18/2018 1:33:38 PM  
**Subject:** RE: ACTION ITEM >> Support to Celia Vaughn on Congressional Response

Ok.

---

**From:** Brown, Rayna  
**Sent:** Thursday, January 18, 2018 8:30 AM  
**To:** Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>  
**Subject:** ACTION ITEM >> Support to Celia Vaughn on Congressional Response

Hello Donna

I hope you are doing well. Yesterday during your absence, Celia was seeking additional information in order to respond to some questions from Donna Vizian. Therefore, please stop by Celia to offer your assistance this morning and make sure she doesn't need anything else as you were the constant in the equation. This is a collective effort so go to Celia with the Team Lead or a warranted CO. This is a top priority. Celia has the Definers, Inc.

Thanks and have a great day!

Sent from my iPhone

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC  
(202) 564.6025 Office

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]  
**Cc:** Lynn, Tricia[lynn.tricia@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Wooden-Aguilar, Helena[Wooden-Aguilar.Helena@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/4/2017 12:16:01 PM  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Good morning All

**Personal Matters / Ex. 6** I will follow up with you as soon as I speak with my Manager Rayna Brown. Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Grantham, Nancy  
**Sent:** Monday, December 04, 2017 6:06 AM  
**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Cc:** Lynn, Tricia <lynn.tricia@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>; Wooden-Aguilar, Helena <Wooden-Aguilar.Helena@epa.gov>  
**Subject:** Re: Updated Docs for PR-OA-17-00132 NEWS SVC

Do we know what day this week the posting closes? Thx ng

Sent from my iPhone

On Dec 1, 2017, at 6:50 PM, Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)> wrote:

Hello All,

I apologize that you still have not received a response. I have not received an update on whether a request was ever submitted and/or received for an updated quote. However, during the last meeting we had, you asked what the next steps were and one of the next steps mentioned was once we received the final SOW from Tricia (which we did) Donna would need to request an updated quote from the vendor based on that revised SOW. In addition, prior to that meeting when we originally met to discuss the SOW because the original quote we received was basically a capability statement and it did not reference any parts of that SOW, it was stated then that the vendor would need to provide an updated or revised quote based on the any changes in the SOW. Hopefully, Donna can shed some light on whether she has already received the revised quote or an expected date on when she will receive the revised quote. Hope this helps. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Friday, December 01, 2017 9:50 AM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>

**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Wooden-Aguilar, Helena <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – we have not heard back on this – so are assuming that donna has in fact received what she needs from the vendor – and that if we do not have other vendors who reply to the notice, we will be able to proceed with awarding the contract.

Please let me know the date the 5 day posting expires.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody

**Sent:** Thursday, November 30, 2017 9:17 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

Donna should already have received either an updated quote or a quote that reflects the revised SOW and that would be good for 30 or 60 days.

Donna can you verify if you have received the information from the vendor? Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 30, 2017 9:02 AM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Right .. I thought they needed to submit a formal quote so wanted to make sure they knew they needed to do within the 5 days.

If that is not the case, that is fine.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Lynn, Tricia  
**Sent:** Thursday, November 30, 2017 8:58 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody—

We still want to receive a quote from them to review their work and see that it meets our needs. We can do that, right?

--Tricia

---

**From:** Gosnell, Jody  
**Sent:** Thursday, November 30, 2017 8:56 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

I am curious as to why you would need to send it to them. This is a public notice to make sure there are no other vendors out there that can do it. If we don't get any responses then we will prepare the award and send that to the vendor. Typically we don't send it to them but since it is public record then if you want to you can. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 30, 2017 8:29 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Are we permitted to send to the potential contractor or will OAM do that?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 (mobile)

---

**From:** Dews, Donna

**Sent:** Wednesday, November 29, 2017 12:14 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy

If you go [www.fbo.gov](http://www.fbo.gov) and search by Environmental Protection Agency: Opportunities you will see Special Notice titled Media Support/News analysis service

[www.fedconnect.net](http://www.fedconnect.net) – public opportunities Media Support/News analysis service

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy

**Sent:** Wednesday, November 29, 2017 11:53 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much .. can you give us the link to the notice? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 (mobile)

---

**From:** Dews, Donna

**Sent:** Wednesday, November 29, 2017 11:52 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy

Special notice posted today at 10:29am. today.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 29, 2017 11:50 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi .. do we have an update on this posting? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 3:28 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

She was working on a priority for Keith Stewart today. I just found out that she had some additional questions for me about what you all submitted but I have been having issues with my email today so I will provide her a response in the morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 28, 2017 7:51 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

**Nancy Grantham**



**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 7:50 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** and I did not receive a status update from her yesterday. I will follow up with you when she gets in this morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Monday, November 27, 2017 4:20 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all –

Can we confirm that this was posted today? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Monday, November 27, 2017 3:23 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*

*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 22, 2017 10:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much

Happy thanksgiving

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 22, 2017 10:09 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 21, 2017 4:50 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody

**Sent:** Friday, November 17, 2017 8:32 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 16, 2017 1:43 PM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Lynn, Tricia

**Sent:** Thursday, November 16, 2017 1:38 PM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna

**Sent:** Thursday, November 16, 2017 1:28 PM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia

**Sent:** Monday, November 13, 2017 11:48 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna

**Sent:** Thursday, November 02, 2017 11:48 AM

**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Thursday, November 02, 2017 11:44 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6	<b>(mobile)</b>
------------------------	-----------------

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 9:30 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Dolan, Sheila[dolan.sheila@epa.gov]  
**Cc:** Brown, Rayna[brown.rayna@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 5/14/2018 11:58:19 AM  
**Subject:** FW: ACTION >> FW: PRISM Workflow Reminder regarding Purchase Order EP-18-H-000025 (P00002)  
[EP-18-H-000025 Mod P00002.pdf](#)

Sheila

Forgot attachment.

Sincerely,  
Donna Dews

-----Original Message-----

From: Brown, Rayna  
Sent: Monday, May 14, 2018 6:49 AM  
To: Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>  
Cc: Dolan, Sheila <dolan.sheila@epa.gov>  
Subject: ACTION >> FW: PRISM Workflow Reminder regarding Purchase Order EP-18-H-000025 (P00002)

Hello Donna,

I hope all is well with you. Given that I am no longer supporting PCSC and this pending modification is a basic modification to officially close out the terminated order that was protested, there is no reason that I have to be the person to complete the transaction. Therefore, please coordinate internally within PCSC to complete this action. If you want me to delete it then please let me know as someone in PCSC may want to start the mod from scratch under their purview or may conclude that the action/modification is not needed. Please consult with Jody and/or Sheila and let me know if I'm deleting the mod or not.

Thanks and have a nice day!

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA) OAM/HPOD/Pre-Award Solutions Team  
(202) 564.6025 Office

-----Original Message-----

From: EAS.System@epamail.epa.gov [mailto:EAS.System@epamail.epa.gov]  
Sent: Sunday, May 13, 2018 6:44 AM  
To: Brown, Rayna <brown.rayna@epa.gov>  
Subject: PRISM Workflow Reminder regarding Purchase Order EP-18-H-000025 (P00002)

Purchase Order EP-18-H-000025 (P00002) has been in your inbox for 83 working days awaiting your review.

Please review the Purchase Order and take appropriate action at your earliest convenience. You may access PRISM by clicking [Nonresponsive Internal URL / Ex. 6](#)

**To:** Brown, Rayna[brown.rayna@epa.gov]  
**Cc:** Gosnell, Jody[Gosnell.Jody@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Dews, Donna  
**Sent:** Thur 12/14/2017 6:28:20 PM  
**Subject:** FW: Updated Docs for PR-OA-17-00132 NEWS SVC  
EAS Posting of Solicitations to FedConnect and FedBizOpps 7.24.14 final.pdf  
Creating Public Notice or Solicitations.pdf

Hi Rayna

Because I am honest person, Jody did give me these instructions but I got caught up in the push to get it out right-a-way. I still will make sure when doing an amendment the same process is followed. Thanks to everyone for their understanding. Again, my apologies.

I don't think we have bring Keith in on my apology.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 12:52 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Plater, Lottie <Plater.Lottie@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna,

I have attached the instructions for posting a "Special Notice" in EAS that I had and I was trying to find the direction that came out a while ago that requires us to post everything thru EAS. You may also want to take a look at Subpart 5.1 -- Dissemination of Information, 5.101 -- Methods of Disseminating Information for the requirements and what needs to be included or attached to the posting when soliciting from a single source. Hope this helps. Jody.

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: gosnell.jody@epa.gov*

---

**From:** Dews, Donna  
**Sent:** Tuesday, November 28, 2017 11:45 AM  
**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Cc:** Plater, Lottie <Plater.Lottie@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi



I will proceed with the notice for a sole source award to FBO and Fedconnect. Questions: Do you want me to go directly to FBO and do a description write-up and attach SOW? Or Does this action go directly into EAS? What direction can you provide? Thank you.

Donna

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, November 28, 2017 11:34 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

The draft solicitation that you are referring to is not for this solicitation. The draft SOL was for you to use as a template for the CESSD re-compete with Brian Lobar. This one is with Nancy Graham and Tricia Lynn. Once Tricia made the changes to the SOW then we were going to post the Notice for a Sole Source Award to FedBizOpps and FedConnect. I had mentioned to you that we would go ahead and post the notice and during that time you could prepare the file for my review/approval. Please go ahead and post the notice to FedBizOpps and FedConnect. Thanks, Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Dews, Donna  
**Sent:** Tuesday, November 28, 2017 9:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody

The last time we met you were providing with a draft solicitation I could follow (you asked Tracey to give me a copy). Also, Michael was having a problem with getting access to the APP. I will print out final documents and put in the file before I give you the file for discussion. I will put the file in your inbox.

Thanks.  
Donna

---

**From:** Gosnell, Jody  
**Sent:** Monday, November 27, 2017 3:23 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 22, 2017 10:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much

Happy thanksgiving

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**(mobile)**  
Personal Phone / Ex. 6

---

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 22, 2017 10:09 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 21, 2017 4:50 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng

**Nancy Grantham**

**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**(mobile)**

Personal Phone / Ex. 6

---

**From:** Gosnell, Jody  
**Sent:** Friday, November 17, 2017 8:32 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 16, 2017 1:43 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**(mobile)**

Personal Phone / Ex. 6

---

**From:** Lynn, Tricia  
**Sent:** Thursday, November 16, 2017 1:38 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 16, 2017 1:28 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC  
**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Thursday, November 02, 2017 11:44 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 9:30 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Brown, Rayna[brown.rayna@epa.gov]  
**From:** Dews, Donna  
**Sent:** Thur 1/11/2018 6:11:35 PM  
**Subject:** RE: PO\_EP18H000025\_1\_HQ [URGENT]

Hi Rayna

Do you have what Definers Corp decision was? Once I know this, Will I be able to do the modification?

Thanks.

Donna

---

**From:** Brown, Rayna  
**Sent:** Thursday, December 21, 2017 3:43 PM  
**To:** Julia Cotrone <jcotrone@definerscorp.com>  
**Cc:** Dews, Donna <Dews.Donna@epa.gov>; Scott Cotter <scotter@definerscorp.com>  
**Subject:** Re: PO\_EP18H000025\_1\_HQ [URGENT]

Hello Julia,

Thank you for your prompt response. I will generate a final bilateral modification to definitize Definers Corp's decision and will get it to you as quickly as possible. This forthcoming modification will serve as the final step and we can close this out. I will be in contact with you soon. Have a nice day.

Kind regards,

Rayna Brown  
Service Center Manager, Contracting Officer  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC

Sent from my iPhone

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC

(202) 564.6025 Office

On Dec 21, 2017, at 11:01 AM, Julia Cotrone <jcotrone@definerscorp.com> wrote:

Hi

I had sent the email below yesterday but am having difficulty finding in my email so I just wanted to resend to make sure you have and are aware.

Definers will not seek payment or assert our rights under FAR 52.212-4

Thanks

On Dec 20, 2017, at 11:45 AM, Julia Cotrone <jcotrone@definerscorp.com> wrote:

Definers will not seek payment or assert our rights under FAR 52.212-4

On Tue, Dec 19, 2017 at 10:45 PM, Brown, Rayna <brown.rayna@epa.gov> wrote:

Hello Julia,

Thank you for your prompt response and returning the signed subject modification. In terms of additional steps necessary to officially end the process will involve whether or not Definers Corp wants to assert its rights under FAR 52.212-4 (I) terms and conditions—see an excerpt of the applicable clause language below. If Definers Corp is seeking, as a matter of its right, the payment of money arising under or relating to this purchase order and termination, then please submit in writing to me as the Contracting Officer with a level of detail consistent with the FAR 52.212-4 and sufficient for a Contracting Officer to determine that the costs were fair, reasonable, allowable, allocable and the facts justify the requested recovery of costs in a termination settlement (e.g. demonstrates that all reasonable steps were taken to minimize the incurrence of costs allocable to the work covered by the order). A final bilateral modification will be issued to definitize this aspect of the termination even if Definers Corp indicates that no costs will be claimed under the order and/or pursuant to the termination.

Please notify me of Definer Corp's intent regarding this matter and the Government will act accordingly. Please let me know if you have any additional questions. Thank you kindly and have a great day!

**FAR 52.212-4 Contract Terms and Conditions—Commercial Items.**

(I) **Termination for the Government's convenience.** The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, **the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination.** The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. **The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.**

Kind regards,

Rayna Brown

Service Center Manager, Contracting Officer

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/PCSC

**From:** Julia Cotrone [mailto:[jcotrone@definerscorp.com](mailto:jcotrone@definerscorp.com)]

**Sent:** Tuesday, December 19, 2017 7:09 PM

**To:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Cc:** [jpounder@definerscorp.com](mailto:jpounder@definerscorp.com); Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Scott Cotter <[scotter@definerscorp.com](mailto:scotter@definerscorp.com)>

**Subject:** Re: PO\_EP18H000025\_1\_HQ [URGENT]



Attached is signed copy of PO\_EP18H000025\_1\_HQ (7 pages). See page 2 for signature as requested.

Please let us know if there are any additional steps we need to take on our end to complete this process. Otherwise please let us know when this process is 100% completed.

Thank you!

On Tue, Dec 19, 2017 at 4:47 PM, Julia Cotrone <[jcotrone@definercorp.com](mailto:jcotrone@definercorp.com)> wrote:

Received

On Tue, Dec 19, 2017 at 3:45 PM, Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)> wrote:

**Contractor:** Definers Corp

**Purchase Order No.:** EP-18-H-000025

**Purchase Order Modification No.:** P00001

**Purchase Order Title:** News Analysis Service

**Subject:** Unilateral Modification No. P00001

Please find attached modification P00001 to purchase order no. EP-18-H-000025 in order to cancel/terminate this order in its entirety via a Termination for the Government's Convenience effective December 19, 2017 and per the Contracting Officer's (CO's) conversation with Julia Cotrone with Definers Corp this morning. The Contractor shall immediately acknowledge receipt of this modification via email (please **DO NOT** include Group DDC-Customer) upon receipt of this email and correspondence and provide the signed page 2 of 7 to [brown.rayna@epa.gov](mailto:brown.rayna@epa.gov) and [dews.donna@epa.gov](mailto:dews.donna@epa.gov) within two (2) business days. Let me know if you have any questions.

Thank you and have a nice day! ☺

Kind regards,

Rayna Brown

Service Center Manager, Contracting Officer

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/PCSC

--

**Julia Cotrone**

O: 571.290.5461 | **Personal Phone / Ex. 6**

--

**Julia Cotrone**

O: 571.290.5461 | **Personal Phone / Ex. 6**

--

**Julia Cotrone**

O: 571.290.5461 | **Personal Phone / Ex. 6**

**To:** Ben Kessler[ben.kessler@meltwater.com]  
**Cc:** Kusal de Silva[kusal.desilva@meltwater.com]; Plater, Lottie[Plater.Lottie@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/11/2017 6:29:32 PM  
**Subject:** RE: Media Support/News analysis service -68HE0H18B0002 - Sole Source Notice

Ben

Per our conversation, I was able to bring the amended pre-solicitation/notice of intent to sole source hours ago in our system, I am sorry you are unable to access. As I informed you, I am about to go into a meeting and I will send the amended notice to intent to sole source to you after my meeting with the JOFOC.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Ben Kessler [mailto:ben.kessler@meltwater.com]  
**Sent:** Monday, December 11, 2017 1:22 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Kusal de Silva <kusal.desilva@meltwater.com>; Plater, Lottie <Plater.Lottie@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>  
**Subject:** Re: Media Support/News analysis service -68HE0H18B0002 - Sole Source Notice

Ms. Dews,

Thank you for getting back to me.

I was not aware you had re-submitted/amended the Intent to Sole Source as I never received a response from you on my 2 voicemails, 3 emails, and messages I left for you at the main OAM desk.

I also just ran a search on FedConnect and FBO and your website, and do not see any form of re-submission or amendment.

Please advise ASAP, or please provide me with the Justification that you have attached, along with where I may be able to find it publically.

Thank you for addressing.

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 [Personal Phone / Ex. 6]  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

Meltwater – billions of online conversations, freshly filtered.

On Dec 11, 2017, at 12:08 PM, Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)> wrote:

Ben

We re-submitted/amended the Intent to Sole Source after your inquiry to get the SOW. On the amended we attached the Justification for other than full and open competition as adequate notification and documentation. This contained all the information necessary for us to go forward with the award, since there was no response on the second notice. Thank you for your interest in this requirement.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Ben Kessler [<mailto:ben.kessler@meltwater.com>]  
**Sent:** Friday, December 08, 2017 12:00 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Kusal de Silva <[kusal.desilva@meltwater.com](mailto:kusal.desilva@meltwater.com)>  
**Subject:** Re: Media Support/News analysis service -68HE0H18B0002 - Sole Source Notice  
**Importance:** High

Ms. Dews,

Have you received my notes or voicemails?

Ben

## **BEN KESSLER**

Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 | [Personal Phone / Ex. 6](tel:+12025523280)  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

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On Dec 4, 2017, at 11:27 AM, Ben Kessler <[ben.kessler@meltwater.com](mailto:ben.kessler@meltwater.com)> wrote:

Ms. Dews,

Good Morning.

I called and left a voicemail on Friday to follow up my below email, and also called OARM and OAM main lines to see if I had the right number.

I have not yet received a response on the below, so wanted to confirm you had seen my note

proposing Meltwater as an Alternative Source? Also, can you kindly send over the requested information below?

Thank you so much and please don't hesitate to call me with any questions.

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 | **Personal Phone / Ex. 6**  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

Meltwater – billions of online conversations, freshly filtered.

<image001.png>

On Nov 30, 2017, at 10:07 AM, Ben Kessler <[ben.kessler@meltwater.com](mailto:ben.kessler@meltwater.com)> wrote:

Ms. Dews,

Hope you are well. My name is Ben Kessler, I'm the Head of Government Solutions at the Media Intelligence firm, Meltwater.

I was notified of the subject-referenced Sole Source Notice to award a contract to Definers Corp and wanted to reach out.

I am trying to find more information on FBO and/or FedConnect related to the requirements and Sole Source Justification but cannot find anything.

Meltwater is a Media Intelligence and News Analysis company, so we believe we may be able to support this requirement as an alternative source and that the Government should therefore compete this requirement.

That said, I do not have enough information from what was made publically available via FBO and/or FedConnect.

Could you kindly send me over the following:

- SOW / PWS that is being supported by this contract
- Sole Source Justification
- Intended Contract Award Amount
- Any other information pertinent towards what you need to see from Meltwater should we choose to prove ourselves as a Potential Source for this requirement

Thanks for your prompt response to this matter, and please do not hesitate to call me with any questions!

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 | **Personal Phone / Ex. 6**  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

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**To:** Ben Kessler[ben.kessler@meltwater.com]  
**Cc:** Kusal de Silva[kusal.desilva@meltwater.com]; Plater, Lottie[Plater.Lottie@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/11/2017 5:08:59 PM  
**Subject:** RE: Media Support/News analysis service -68HE0H18B0002 - Sole Source Notice

Ben

We re-submitted/amended the Intent to Sole Source after your inquiry to get the SOW. On the amended we attached the Justification for other than full and open competition as adequate notification and documentation. This contained all the information necessary for us to go forward with the award, since there was no response on the second notice. Thank you for your interest in this requirement.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

---

**From:** Ben Kessler [mailto:ben.kessler@meltwater.com]  
**Sent:** Friday, December 08, 2017 12:00 PM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Kusal de Silva <kusal.desilva@meltwater.com>  
**Subject:** Re: Media Support/News analysis service -68HE0H18B0002 - Sole Source Notice  
**Importance:** High

Ms. Dews,

Have you received my notes or voicemails?

Ben

## BEN KESSLER

Head of Government Solutions | Washington, D.C.  
T: +1 202 552 3280 [Personal Phone / Ex. 6]  
[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

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On Dec 4, 2017, at 11:27 AM, Ben Kessler <[ben.kessler@meltwater.com](mailto:ben.kessler@meltwater.com)> wrote:

Ms. Dews,

Good Morning.

I called and left a voicemail on Friday to follow up my below email, and also called OARM and OAM main lines to see if I had the right number.

I have not yet received a response on the below, so wanted to confirm you had seen my note proposing Meltwater as an Alternative Source? Also, can you kindly send over the requested information below?

Thank you so much and please don't hesitate to call me with any questions.

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.

T: +1 202 552 3280 | **Personal Phone / Ex. 6**

[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

Meltwater – billions of online conversations, freshly filtered.

<image001.png>

On Nov 30, 2017, at 10:07 AM, Ben Kessler <[ben.kessler@meltwater.com](mailto:ben.kessler@meltwater.com)> wrote:

Ms. Dews,

Hope you are well. My name is Ben Kessler, I'm the Head of Government Solutions at the Media Intelligence firm, Meltwater.

I was notified of the subject-referenced Sole Source Notice to award a contract to Definers Corp and wanted to reach out.

I am trying to find more information on FBO and/or FedConnect related to the requirements and Sole Source Justification but cannot find anything.

Meltwater is a Media Intelligence and News Analysis company, so we believe we may be able to support this requirement as an alternative source and that the Government should therefore compete this requirement.

That said, I do not have enough information from what was made publically available via FBO and/or FedConnect.

Could you kindly send me over the following:

- SOW / PWS that is being supported by this contract
- Sole Source Justification
- Intended Contract Award Amount
- Any other information pertinent towards what you need to see from Meltwater should we choose to prove ourselves as a Potential Source for this requirement

Thanks for your prompt response to this matter, and please do not hesitate to call me with any questions!

Best,  
Ben

**BEN KESSLER**

Head of Government Solutions | Washington, D.C.

T: +1 202 552 3280 | **Personal Phone / Ex. 6**

[Ben.Kessler@meltwater.com](mailto:Ben.Kessler@meltwater.com) | [www.meltwater.com](http://www.meltwater.com)

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<image001.png>

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**To:** Scott, Elaine[Scott.Elaine@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/11/2017 2:28:41 PM  
**Subject:** RE: Distribution of EP-18-H-000025 - A more legible copy

Hi Elaine

Deliberative Process / Ex. 5

Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Scott, Elaine  
**Sent:** Monday, December 11, 2017 9:25 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Subject:** RE: Distribution of EP-18-H-000025 - A more legible copy

Hi Donna,

Deliberative Process / Ex. 5

---

**From:** Dews, Donna  
**Sent:** Monday, December 11, 2017 7:27 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Wilson, Jessica <[Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)>; Scott, Elaine <[Scott.Elaine@epa.gov](mailto:Scott.Elaine@epa.gov)>  
**Subject:** RE: Distribution of EP-18-H-000025 - A more legible copy

Hi Nancy

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**From:** Grantham, Nancy  
**Sent:** Friday, December 08, 2017 7:59 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Subject:** FW: Distribution of EP-18-H-000025 - A more legible copy

Does this mean that the contract has been awarded? When can we start using it? Thanks much ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
Personal Phone / Ex. 6 **(mobile)**

**From:** Julia Cotrone [<mailto:jcotrone@definerscorp.com>]  
**Sent:** Thursday, December 07, 2017 6:03 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Group DDC-Customer <[DDC-Customer@epa.gov](mailto:DDC-Customer@epa.gov)>; Wilson, Jessica <[Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)>; Scott, Elaine <[Scott.Elaine@epa.gov](mailto:Scott.Elaine@epa.gov)>; Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** Re: Distribution of EP-18-H-000025 - A more legible copy

Thank you, Donna! Attached is signed award -  
Please let me know if theres anything else we need to do on our end to process the award.

On Thu, Dec 7, 2017 at 5:43 PM, Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)> wrote:  
Oops!!!Here is a better copy.

The attached is for award. Thanks so much!!!

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
[202-564-6752](tel:202-564-6752) (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

--

**Julia Cotrone**  
O: 571.290.5461 | C: **Personal Phone / Ex. 6**

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]  
**Cc:** Wilson, Jessica[Wilson.Jessica@epa.gov]; Scott, Elaine[Scott.Elaine@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/11/2017 12:26:58 PM  
**Subject:** RE: Distribution of EP-18-H-000025 - A more legible copy  
[EPA - Quote 1001.pdf](#)

Hi Nancy

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**From:** Grantham, Nancy  
**Sent:** Friday, December 08, 2017 7:59 AM  
**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Subject:** FW: Distribution of EP-18-H-000025 - A more legible copy

Does this mean that the contract has been awarded? When can we start using it? Thanks much ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**(mobile)**

Personal Phone / Ex. 6

**From:** Julia Cotrone [<mailto:jcotrone@definerscorp.com>]  
**Sent:** Thursday, December 07, 2017 6:03 PM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>  
**Cc:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Group DDC-Customer <[DDC-Customer@epa.gov](mailto:DDC-Customer@epa.gov)>; Wilson, Jessica <[Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)>; Scott, Elaine <[Scott.Elaine@epa.gov](mailto:Scott.Elaine@epa.gov)>; Plater, Lottie <[Plater.Lottie@epa.gov](mailto:Plater.Lottie@epa.gov)>  
**Subject:** Re: Distribution of EP-18-H-000025 - A more legible copy

Thank you, Donna! Attached is signed award -  
Please let me know if theres anything else we need to do on our end to process the award.

On Thu, Dec 7, 2017 at 5:43 PM, Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)> wrote:  
Oops!!!Here is a better copy.

The attached is for award. Thanks so much!!!

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management

HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
Dews.donna@epa.gov

--

**Julia Cotrone**

O: 571.290.5461 | C: Personal Phone / Ex. 6

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Lynn, Tricia[lynn.tricia@epa.gov]  
**Cc:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Quarles, Michael  
**Sent:** Thur 11/2/2017 3:43:34 PM  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC  
[Media Clips Security Certification.pdf](#)

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <Dews.Donna@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>  
**Cc:** Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 9:30 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews

Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Dews, Donna[Dews.Donna@epa.gov]  
**From:** Wilson, Jessica  
**Sent:** Tue 12/5/2017 9:13:23 PM  
**Subject:** Emailing - JOFOC 11-29-17 -PR-OA-17-00132.pdf  
JOFOC 11-29-17 -PR-OA-17-00132.pdf

Scrubbed JFOC



**To:** McElroy, Genine[McElroy.Genine@epa.gov]; Ward, Eric[ward.eric@epa.gov]; Fagan, Sheila[Fagan.Sheila@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]  
**Cc:** Brown, Rayna[brown.rayna@epa.gov]  
**From:** Gosnell, Jody  
**Sent:** Thur 11/30/2017 2:11:11 PM  
**Subject:** FW: Milestones Data Call  
Milestones PR-OCSP-17-00020.pdf

Hello All,

<b>Deliberative Process / Ex. 5</b>	
<b>Deliberative Process / Ex. 5</b> how to submit this information please call me.	If you have any questions or need additional information on <b>Deliberative Process / Ex. 5</b>
<b>Deliberative Process / Ex. 5</b>	Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: gosnell.jody@epa.gov*

**From:** McElroy, Genine  
**Sent:** Wednesday, November 29, 2017 2:10 PM  
**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>  
**Subject:** RE: Milestones Data Call

Hi Jody,  
  
See attached and my answers to the questions below.

Thank you.

Genine McElroy

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 29, 2017 1:00 PM  
**To:** McElroy, Genine <McElroy.Genine@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Ward, Eric <ward.eric@epa.gov>; Westry, Keith <westry.keith@epa.gov>; Fagan, Sheila <Fagan.Sheila@epa.gov>  
**Cc:** Brown, Rayna <brown.rayna@epa.gov>  
**Subject:** Milestones Data Call

Hello All,

<b>Deliberative Process / Ex. 5</b>	
<b>Deliberative Process / Ex. 5</b>	I will need you to provide the following information:
<b>Deliberative Process / Ex. 5</b>	

# Deliberative Process / Ex. 5

## Deliberative Process / Ex. 5

If you have any questions please let me know. Thanks, Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

**To:** Brown, Rayna[brown.rayna@epa.gov]  
**From:** Dews, Donna  
**Sent:** Mon 12/11/2017 2:02:53 PM  
**Subject:** FW: Distribution of EP-18-H-000025 - A more legible copy  
[EP-18-H-000025 Purchase order.pdf](#)  
[Clauses EP-18-H-000025.pdf](#)

Rayna

**Personal Matters / Ex. 6**

Thank you.

**Personal Matters / Ex. 6**

Do I have your approval?

---

**From:** Dews, Donna  
**Sent:** Thursday, December 07, 2017 5:45 PM  
**To:** 'Julia Cotrone' <jcotrone@definercorp.com>; Quarles, Michael <Quarles.Michael@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Cc:** Group DDC-Customer <DDC-Customer@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Scott, Elaine <Scott.Elaine@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov>  
**Subject:** Distribution of EP-18-H-000025 - A more legible copy

Oops!!!Here is a better copy.

The attached is for award. Thanks so much!!!

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**Cc:** Wilson, Jessica[Wilson.Jessica@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]; Plater, Lottie[Plater.Lottie@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]  
**To:** Group DDC-Customer[DDC-Customer@epa.gov]; Julia Cotrone[jcotrone@definercorp.com]; jpounder@definercorp.com[jpounder@definercorp.com]  
**From:** Dews, Donna  
**Sent:** Thur 12/7/2017 10:28:15 PM  
**Subject:** Distribution of EP-18-H-000025  
[EP-18-H-000025 12-7-17.pdf](#)

**Deliberative Process / Ex. 5** Thank you.

**To:** Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]  
**From:** Wooden-Aguilar, Helena  
**Sent:** Fri 12/15/2017 4:12:25 PM  
**Subject:** Fwd: Mother Jones (12-15) The EPA Hired a Major Republican Opposition Research Firm to Track Press Activity

Helena Wooden-Aguilar  
Acting Deputy Chief of Staff  
Office of the Administrator  
U.S. Environmental Protection Agency  
202-564-0792 (office)  
**Personal Phone / Ex. 6** (mobile)  
[wooden-aguilar.helena@epa.gov](mailto:wooden-aguilar.helena@epa.gov)

Begin forwarded message:

**From:** "Grantham, Nancy" <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Date:** December 15, 2017 at 11:11:00 AM EST  
**To:** "Wooden-Aguilar, Helena" <[Wooden-Aguilar.Helena@epa.gov](mailto:Wooden-Aguilar.Helena@epa.gov)>  
**Subject:** FW: Mother Jones (12-15) The EPA Hired a Major Republican Opposition Research Firm to Track Press Activity

Also . . new york times is calling

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6** (mobile)

---

**From:** D'Andrea, Michael  
**Sent:** Friday, December 15, 2017 10:20 AM  
**To:** Regional Public Affairs Directors <[Regional\\_Public\\_Affairs\\_Directors@epa.gov](mailto:Regional_Public_Affairs_Directors@epa.gov)>  
**Subject:** Fwd: Mother Jones (12-15) The EPA Hired a Major Republican Opposition Research Firm to Track Press Activity

<http://www.motherjones.com/politics/2017/12/the-epa-hired-a-major-republican-opposition-research-firm-to-track-press-activity/#>

# The EPA Hired a Major Republican Opposition Research Firm to Track Press Activity

It promises "war room" style media monitoring.

[Rebecca Leber](#), [Andy Kroll](#) and [Russ Choma](#) Dec. 15, 2017 6:00 AM

Using taxpayer dollars, the Environmental Protection Agency has hired a cutting-edge Republican PR firm that specializes in digging up opposition research to help Administrator Scott Pruitt's office track and shape press coverage of the agency.

According to federal contracting records, earlier this month Pruitt's office inked a no-bid \$120,000 contract with Definers Corp., a Virginia-based public relations firm founded by Matt Rhoades, who managed Mitt Romney's 2012 presidential campaign. Following Romney's defeat, Rhoades established America Rising, an ostensibly independent political action committee that works closely with the Republican National Committee and Republican candidates to mine damning information on opponents. Other higher-ups at Definers include former RNC research director Joe Pounder, who's been described as "a master of opposition research," and senior vice president Colin Reed, an oppo-research guru billed as "among the leaders of the war on [Sen. Elizabeth] Warren."

This for-profit consulting firm offers a variety of public relations services such as digital strategy, political consulting, and media relations. According to its website, Definers' clients include Fortune 500 corporations, political groups, and nonprofits. In the past, both Marco Rubio and John McCain used their services, and since the 2016 election so has Rep. Diane Black (R-Tenn.). The client list for America Rising includes the RNC, Republican candidates, such as Sen. Pat Toomey (R-Penn.), and super-PACs such as the Mitch McConnell-linked Senate Leadership Fund and Karl Rove's American Crossroads.

The company also specializes in using the press and social media to "validate your narrative." According to the company's website, one of the tools to help do this is its "Definers Console" media-tracking technology. Reed said his firm contracted with Pruitt's office at the EPA, which is the first governmental client to pay for the Definers Console. The technology promises "war room" style media monitoring, analysis and advice, according to marketing materials. A brochure for the Console assures users that they will be able to "monitor for potential crises, as well as to track their message dissemination, relevant responses to their messaging, and what competitors' actions have been."

Besides monitoring media, users will get analysis and input from their employees whose experience in political campaigns and the business world helps create a unique approach "to intelligence gathering and opposition work. This experience informs the way we gather, synthesize, and disseminate information."

"Definers has been contracted to provide media monitoring services through our Console by the EPA," Reed says. "We provide the same service to a number of corporate and non-profit organizations."

In response to *Mother Jones'* questions about the Definers contract, EPA spokesperson Nancy Grantham said, "The Definers contract is for media monitoring/newsclip compilation." To a question on how the contract came about, she said: "The contract award was handled through the EPA Office of Acquisition Management."

USASpending.gov, a website that tracks federal spending, shows that in early 2016 the EPA signed a \$207,000 contract with a firm called Bulletin Intelligence, requesting similar services. Bulletin is owned by public relations giant Cision, a well-known international PR firm. According to OpenSecrets.org's expenditure data, Bulletin is not political and has not done any recent work for any candidates or PACs. The contract expired in February.

Definers also recently launched a new venture with the global law firm Dentons, which describes itself as combining "political intelligence, legal advisors, campaign-style tactics, lobbying, governmental affairs, research, and communications into one unique offering" to help clients.

The career of at least one of Pruitt's staffers has overlapped with the Republican operatives at Definers. Jahan Wilcox, who previously worked for Marco Rubio's presidential campaign and

in rapid response for the Republican National Committee, is now a spokesperson for the EPA.

Wilcox, along with other political staff in Pruitt's EPA press shop, has had some contentious interactions with the press. In one case, when Eric Lipton from *The New York Times* was confirming facts for an investigation into the EPA's industry-friendly approach to chemical regulation, EPA spokesperson Liz Bowman diverted the discussion to other outlets' reporting rather than confirming his questions. Wilcox added, "If you want to steal work from other outlets and pretend like it's your own reporting that is your decision."

On another occasion, shortly after the *Associated Press* reported on the Superfund sites affected by Hurricane Harvey, the EPA went after one of the bylined reporters in a statement, and an unnamed official later admitted to removing one of the bylined *AP* reporters from the agency's press list, saying, "We don't think he's a trustworthy reporter." When Pruitt has faced criticism, the EPA highlights friendlier stories from conservative outlets—including *Breitbart*.

Pruitt has come under fire for a general lack of transparency at the EPA. The latest example is his trip promoting natural gas in Morocco. The public learned of his travels when his office posted a media release, causing confusion over why the EPA would not notify reporters ahead of time. This means that information on Pruitt's activities in Morocco will be restricted to the EPA's own spin.

The EPA's work with groups affiliated with Pounder predate this contract. On a handful of occasions, the EPA has promoted positive coverage of Pruitt's actions from the news-aggregation website Need To Know Network. Earlier this year, the website wrote a series of stories designed shed positive light on the controversial administrator. In one story, the site describes Pruitt as "busy racking up accomplishments that both protect Americans and save millions in taxpayer dollars." Another congratulated Pruitt for moving ahead with plans to open Alaska's Bristol Bay to mining, writing it was "a move that will prove to be a massive job creator for President Trump and Pruitt."

The Need to Know Network was started by Pounder and other operatives connected to America Rising and Definers Corp.

**To:** Wooden-Aguilar, Helena[Wooden-Aguilar.Helena@epa.gov]; Hupp, Millan[hupp.millan@epa.gov]  
**From:** Ferguson, Lincoln  
**Sent:** Mon 12/18/2017 7:17:36 PM  
**Subject:** Fwd: APPROVAL: Bug sweeping, biometric locks

Sent from my iPhone

Begin forwarded message:

**From:** "Wilcox, Jahan" <[wilcox.jahan@epa.gov](mailto:wilcox.jahan@epa.gov)>  
**Date:** December 18, 2017 at 12:17:54 PM EST  
**To:** "Bowman, Liz" <[Bowman.Liz@epa.gov](mailto:Bowman.Liz@epa.gov)>, "Ferguson, Lincoln" <[ferguson.lincoln@epa.gov](mailto:ferguson.lincoln@epa.gov)>  
**Cc:** "Hewitt, James" <[hewitt.james@epa.gov](mailto:hewitt.james@epa.gov)>, "Abboud, Michael" <[abboud.michael@epa.gov](mailto:abboud.michael@epa.gov)>, "Block, Molly" <[block.molly@epa.gov](mailto:block.molly@epa.gov)>, "Daniell, Kelsi" <[daniell.kelsi@epa.gov](mailto:daniell.kelsi@epa.gov)>  
**Subject:** APPROVAL: Bug sweeping, biometric locks

---

**From:** Biesecker, Michael [<mailto:MBiesecker@ap.org>]  
**Sent:** Monday, December 18, 2017 11:47 AM  
**To:** Wilcox, Jahan <[wilcox.jahan@epa.gov](mailto:wilcox.jahan@epa.gov)>; Bowman, Liz <[Bowman.Liz@epa.gov](mailto:Bowman.Liz@epa.gov)>  
**Subject:** Bug sweeping, biometric locks

Liz, Jahan,

AP will be publishing a story about \$3,000 in taxpayer funds expended in April for a contractor to sweep Administrator Pruitt's office for electronic listening devices. We will also be reporting on spending to install biometric locks in his suite.

When coupled with the previously reported purchase of the privacy booth, it raises questions about why Pruitt feels the need to invest in courier-surveillance measures that none of his predecessors felt were necessary. EPA headquarters is a secure building with armed security and metal detectors at the entrances. Pruitt also has his personal security detail. Is the administrator concerned about the potential for electronic spying against him by the agency's own employees?

**"Administrator Pruitt has received an unprecedented amount of threats against him and while the Associated Press attempts to trivialize his safety, there is nothing nefarious about security decisions made by EPA's Protective Service Detail."**

As part of the same story, we will also be mentioning the \$120,000 Definers contract and the FOIAs filed by America Rising targeted at EPA employees viewed as potentially disloyal to the Trump administration. Please provide any comment you have on those issues.

**"Definers was awarded the contract to do our press clips at a rate that is \$87,000 cheaper than our previous vendor and they are providing no other services. This year, EPA has received over 10,000 public information requests from journalists and individuals across the political spectrum and we're responding to them in a manner that is fair and efficient. If you have questions regarding how Definers operates, we encourage you to contact them."**

Thanks,

Michael





ASSOCIATED PRESS

**Michael Biesecker**

Reporter

[mbiesecker@ap.org](mailto:mbiesecker@ap.org)

Twitter: @mbieseck

[Public Key](#)

1100 13 St. NW, Suite 700

Washington, D.C. 20005-4076

T 202-641-9445

M: Personal Phone / Ex. 6

Have a tip for the Associated Press? We have a secure way to send it to us, anonymously. Follow this link for instructions: [www.ap.org/tips](http://www.ap.org/tips)

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"There are only two forces that can carry light to all corners of the globe – the sun in the heavens and The Associated Press down here." -- Mark Twain, 1906

"I go with Custer and will be at the death." – AP reporter Mark Kellogg's final dispatch from the Battle of the Little Bighorn, 1876

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**To:** Ford, Hayley[ford.hayley@epa.gov]  
**From:** Ferguson, Lincoln  
**Sent:** Wed 4/25/2018 7:32:45 PM  
**Subject:** Fwd: Request for comment on hearings

Sent from my iPhone

Begin forwarded message:

**Resent-From:** <Press@epa.gov>  
**From:** "Friedman, Lisa" <lisa.friedman@nytimes.com>  
**Date:** April 25, 2018 at 7:31:32 AM EDT  
**To:** "Bowman, Liz" <Bowman.Liz@epa.gov>, "Wilcox, Jahan" <wilcox.jahan@epa.gov>, Press <Press@epa.gov>  
**Subject:** Request for comment on hearings

Hi Liz & Jahan,

I'm running a story today that advances the congressional hearings at which Mr. Pruitt will testify Thursday.

The story will include and make reference to a document that I have, entitled "Hot Topics." The story will characterize this document as outlining Mr. Pruitt's potential responses to likely questions during the hearings.

Can you tell me who drafted this document? I'd also like to get a comment on whether it accurately describes answers that Mr. Pruitt has been prepped by staff to give.

I won't attach the actual document but for purposes of verifying its validity with you, this with you it begins:

#### **HOT TOPICS**

##### **Condo**

**Kevin Minoli, EPA's principal deputy general counsel, in a March 30 memo determined that the rate for 30 consecutive days would have equated to a monthly rent of \$1,500. Minoli described that as "reasonable market value." He also found it did not constitute a "prohibited gift." I would be happy to provide that memo to your staff.**

These, according to the document, are some of the other topics he is prepared to address — several of which I will make reference to in the story:

*SCIF; Sweeping the office; Biometric Locks; Bullet proof vehicles and tires; Office Decoration; Netjets; G7 Trip; Staffing (Raises; Samantha Dravis; Alleged Reassignment of Staff); Sue and Settle; Super Fund Task Force; Travel; First Class Travel; Morocco; Non-Commercial Flights; Homebuilders Association Hotel; Advisory Panels (membership, grants); Definers Contract; Chlorpyrifos; Climate change strategic plan; Enforcement; Funding; DOJ Funding; emails; Environmental Justice; War on Lead; IRIS; grants process; meetings with industry; Narragansett Bay; Regulatory Task Force; Reorganizations; and VERA/ViSP.*

Finally, the story will point out that, according to the preparations shown in this document, Mr. Pruitt may say that other people were responsible for the bulk of the recent spending and ethics issues like frequent first class travel, the SCIF and pay raises.

I will need a comment on this by 11 a.m, and of course if you have any other comment on Mr. Pruitt's plans for testifying before Congress tomorrow I will certainly include. I'll be out of pocket for the next hour but you can also call me on my cell after 8:30 a.m. if you'd like to speak directly.

Thanks so much,

Lisa

--

Lisa Friedman  
Reporter, New York Times  
(202) 862-0306 office

Personal Phone / Ex. 6 cell

**To:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Quarles, Michael  
**Sent:** Fri 12/1/2017 8:20:40 PM  
**Subject:** Fwd: Updated Docs for PR-OA-17-00132 NEWS SVC

It was yesterday but Donna never asked your question.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 1104A

(202) 343-9970

Begin forwarded message:

**From:** "Grantham, Nancy" <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Date:** November 30, 2017 at 10:15:55 PM EST  
**To:** "Gosnell, Jody" <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** "Lynn, Tricia" <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>, "Dews, Donna" <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>, "Quarles, Michael" <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>, "Brown, Rayna" <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>, "Grantham, Nancy" <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject: Re: Updated Docs for PR-OA-17-00132 NEWS SVC**

Hi - do we have confirmation that we have a submission from the vendor? Thx ng

Sent from my iPhone

On Nov 30, 2017, at 9:17 AM, Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)> wrote:

Nancy,

Donna should already have received either an updated quote or a quote that reflects the revised SOW and that would be good for 30 or 60 days.

Donna can you verify if you have received the information from the vendor? Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 30, 2017 9:02 AM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Dews, Donna

<Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

Cc: Brown, Rayna <brown.rayna@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Right .. I thought they needed to submit a formal quote so wanted to make sure they knew they needed to do within the 5 days.

If that is not the case, that is fine.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 **(mobile)**

---

**From:** Lynn, Tricia

**Sent:** Thursday, November 30, 2017 8:58 AM

**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Cc:** Brown, Rayna <brown.rayna@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody—

We still want to receive a quote from them to review their work and see that it meets our needs. We can do that, right?

--Tricia

---

**From:** Gosnell, Jody

**Sent:** Thursday, November 30, 2017 8:56 AM

**To:** Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

**Cc:** Brown, Rayna <brown.rayna@epa.gov>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

I am curious as to why you would need to send it to them. This is a public notice to make sure there are no other vendors out there that can do it. If we don't get any responses then we will prepare the award and send that to the vendor. Typically we don't send it to them but since it is public record then if you want to you can. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 30, 2017 8:29 AM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Are we permitted to send to the potential contractor or will OAM do that?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Dews, Donna  
**Sent:** Wednesday, November 29, 2017 12:14 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy

If you go [www.fbo.gov](http://www.fbo.gov) and search by Environmental Protection Agency: Opportunities you will see Special Notice titled Media Support/News analysis service

[www.fedconnect.net](http://www.fedconnect.net) – public opportunities [Media Support/News analysis service](#)

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 29, 2017 11:53 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much .. can you give us the link to the notice? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Dews, Donna  
**Sent:** Wednesday, November 29, 2017 11:52 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy

Special notice posted today at 10:29am. today.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Grantham, Nancy

**Sent:** Wednesday, November 29, 2017 11:50 AM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi .. do we have an update on this posting? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody

**Sent:** Tuesday, November 28, 2017 3:28 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

She was working on a priority for Keith Stewart today. I just found out that she had some additional questions for me about what you all submitted but I have been having issues with my email today so I will provide her a response in the morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Tuesday, November 28, 2017 7:51 AM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 (mobile)

---

**From:** Gosnell, Jody

**Sent:** Tuesday, November 28, 2017 7:50 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Personal Matters / Ex. 6 and I did not receive a status update from her yesterday. I will follow up with you when she gets in this morning. Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Monday, November 27, 2017 4:20 PM

**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all –

Can we confirm that this was posted today? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 (mobile)

---

**From:** Gosnell, Jody

**Sent:** Monday, November 27, 2017 3:23 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Wednesday, November 22, 2017 10:34 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much

Happy thanksgiving

**Nancy Grantham  
Office of Public Affairs  
US Environmental Protection Agency  
202-564-6879 (desk)**

**Personal Phone / Ex. 6 (mobile)**

---

**From:** Gosnell, Jody  
**Sent:** Wednesday, November 22, 2017 10:09 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

**Personal Matters / Ex. 6** so it should be posted on the 27<sup>th</sup>. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy  
**Sent:** Tuesday, November 21, 2017 4:50 PM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this – are we able to post the contract RFP tomorrow?

Thanks ng



**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 **(mobile)**

---

**From:** Gosnell, Jody

**Sent:** Friday, November 17, 2017 8:32 AM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Once we have the final documents, we will take one final look at them and if everything looks good we will post it. I would like to post it by no later than Wednesday morning. Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Grantham, Nancy

**Sent:** Thursday, November 16, 2017 1:43 PM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all –

Checking on status of ACC that Michael is working on.

Once that is done, what is our timeline for putting this on 5 day posting?

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 **(mobile)**

---

**From:** Lynn, Tricia

**Sent:** Thursday, November 16, 2017 1:38 PM

**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna—

I apologize...I thought you just needed that so I could put it in the IGCE. Please see the attached email, wherein Definers quotes a price.

That said, they'll still be responding with a formal offer, correct? We're interested in being able to evaluate their work in as they respond to what we've put together in the SOW and instructions to offerors.

Thanks!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 16, 2017 1:28 PM  
**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC  
**Importance:** High

Hi All

I am still reviewing documents submitted (JOFOC and SOW) but we still need that Quote from the contractor (Definers). If you sent and I missed, I apologize. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Lynn, Tricia  
**Sent:** Monday, November 13, 2017 11:48 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end. I'm still waiting for a bit of information from Definers to complete the JOFOC, but I'll send it as soon as I have it.

Thanks everyone!

--Tricia

---

**From:** Dews, Donna  
**Sent:** Thursday, November 02, 2017 11:48 AM

**To:** Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>;  
Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Quarles, Michael  
**Sent:** Thursday, November 02, 2017 11:44 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

I will be attaching this document in lieu of FITARA. Thank you.

Have a great day,

Michael G. Quarles  
Acquisitions and Assistance Manager  
Office of Administrative and Executive Services  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code 6202A  
(202) 343-9970

---

**From:** Grantham, Nancy  
**Sent:** Thursday, November 02, 2017 9:31 AM  
**To:** Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>  
**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks .. I think michael mentioned that we don't need the FITARA – rather he will have a statement re: security issues.

Thanks all

**Nancy Grantham**

**Office of Public Affairs  
US Environmental Protection Agency  
202-564-6879 (desk)**

**Personal Phone / Ex. 6 (mobile)**

---

**From:** Dews, Donna

**Sent:** Thursday, November 02, 2017 9:30 AM

**To:** Lynn, Tricia <[lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Cc:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. Per our meeting this week I have attached documents to be finalized for the Approved Procurement Plan (APP) (in which Michael would prepare). Please address all issues discussed. Under the additional notes I believe the only item left is getting the FITARA document. Please let Jody or I know if you need further information or any questions for JOFOC or any of these other attachments. Again Thanks.

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

**To:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Grantham, Nancy  
**Sent:** Fri 7/28/2017 8:32:58 PM  
**Subject:** FW: Checking on Status

Fyi .. thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**(mobile)**  
**Personal Phone / Ex. 6**

**From:** Grantham, Nancy  
**Sent:** Friday, July 28, 2017 4:23 PM  
**To:** Brown, Rayna <brown.rayna@epa.gov>  
**Cc:** Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** Checking on Status

Hi Rayna,

**Deliberative Process / Ex. 5**

Thanks and have a nice weekend.

ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**(mobile)**  
**Personal Phone / Ex. 6**

**To:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Hull, George  
**Sent:** Wed 8/23/2017 8:13:28 PM  
**Subject:** RE: PR-OA-17-00132  
Sole Source JOFOC OA (002).docx

Jody,  

Deliberative Process / Ex. 5

- George

**From:** Gosnell, Jody  
**Sent:** Wednesday, August 23, 2017 1:08 PM  
**To:** Hull, George <Hull.George@epa.gov>  
**Cc:** Dews, Donna <Dews.Donna@epa.gov>  
**Subject:** RE: PR-OA-17-00132

Hi George,

Deliberative Process / Ex. 5

Ex. 5

Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

**From:** Gosnell, Jody  
**Sent:** Wednesday, August 23, 2017 9:42 AM  
**To:** Dews, Donna <Dews.Donna@epa.gov>  
**Cc:** Hull, George <Hull.George@epa.gov>  
**Subject:** PR-OA-17-00132

Hi Donna,

Deliberative Process / Ex. 5

Thanks, Jody

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*  
*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

**To:** Brown, Rayna[brown.rayna@epa.gov]; Gosnell, Jody[Gosnell.Jody@epa.gov]  
**Cc:** Dolan, Sheila[dolan.sheila@epa.gov]  
**From:** Davis, Derek  
**Sent:** Tue 5/15/2018 1:35:29 PM  
**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hi Rayna,

Deliberative Process / Ex. 5

Thanks,

Derek Davis  
Contracting Officer  
Program Contract Service Center  
US Environmental Protection Agency  
1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code: 3805R  
Phone: (202) 564-1074

**From:** Brown, Rayna  
**Sent:** Tuesday, May 15, 2018 6:46 AM  
**To:** Gosnell, Jody <Gosnell.Jody@epa.gov>; Davis, Derek <Davis.Derek@epa.gov>  
**Cc:** Dolan, Sheila <dolan.sheila@epa.gov>  
**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Thanks Jody for your leadership on this. 

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Have a great day!

Happy Contracting!!! \*

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/Pre-Award Solutions Team  
(202) 564.6025 Office

**From:** Gosnell, Jody  
**Sent:** Tuesday, May 15, 2018 6:41 AM  
**To:** Brown, Rayna <brown.rayna@epa.gov>; Davis, Derek <Davis.Derek@epa.gov>  
**Cc:** Dolan, Sheila <dolan.sheila@epa.gov>  
**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Deliberative Process / Ex. 5

*Jody Gosnell*  
*Contracting Officer/Team Leader*  
*Headquarters Procurement Operations Division*  
*Office of Acquisition Management*  
*Office: (202) 564-4353*

*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Gosnell, Jody

**Sent:** Tuesday, May 15, 2018 6:39 AM

**To:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>

**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Good Morning All,

<b>Deliberative Process / Ex. 5</b>
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<b>Deliberative Process / Ex. 5</b>
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Jody

*Jody Gosnell*

*Contracting Officer/Team Leader*

*Headquarters Procurement Operations Division*

*Office of Acquisition Management*

*Office: (202) 564-4353*

*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Brown, Rayna

**Sent:** Tuesday, May 15, 2018 6:27 AM

**To:** Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hello Derek,

<b>Deliberative Process / Ex. 5</b>
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<b>Deliberative Process / Ex. 5</b>
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Please speak with Sheila. Thank you.

Kind regards,

Rayna Brown

Service Center Manager

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/Pre-Award Solutions Team

(202) 564.6025 Office

---

**From:** Davis, Derek

**Sent:** Monday, May 14, 2018 3:26 PM

**To:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hi Rayna,

<b>Deliberative Process / Ex. 5</b>
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Derek Davis

Contracting Officer

Program Contract Service Center

US Environmental Protection Agency



1200 Pennsylvania Ave. NW  
Washington, DC 20460  
Mail Code: 3805R  
Phone: (202) 564-1074

---

**From:** Dews, Donna

**Sent:** Monday, May 14, 2018 3:20 PM

**To:** Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Subject:** FW: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hi Derek

I found this email.

**Deliberative Process / Ex. 5**

Donna Dews

Contract Specialist

US Environmental Protection Agency

Office of Acquisition Management

HPOD/Program Contract Service Center

Washington, DC 20460

202-564-6752 (DIRECT)

[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Brown, Rayna

**Sent:** Tuesday, December 19, 2017 12:07 PM

**To:** Stewart, Keith <[Stewart.Keith@epa.gov](mailto:Stewart.Keith@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Wilson, Jessica <[Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Cc:** McLean, Sarsah <[McLean.Sarsah@epa.gov](mailto:McLean.Sarsah@epa.gov)>; Madison, Tommie <[Madison.Tommie@epa.gov](mailto:Madison.Tommie@epa.gov)>; Scott, Elaine <[Scott.Elaine@epa.gov](mailto:Scott.Elaine@epa.gov)>

**Subject:** FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hello all,

Please be advised, I have just spoke with Julia Cotrone with Definers Corp about an hour ago to provide a courtesy call that I will be issuing a unilateral modification to terminate for convenience (a full termination) the subject order pursuant to the GAO protests that was filed and stipulates the award must be cancelled. As such, all funds on the order will be fully de-obligated. Under a termination of this nature, pursuant to FAR 52.212-4 (see below) the contractor may be entitled to certain incurred expenses prior to the termination or in association with the termination that could not otherwise been mitigated. I will coordinate with Michael accordingly for funding if needed. I have asked that Definers sign and return the modification just as a means of acknowledgement and her company is prepared/agrees to do so upon receipt today.

If you receive any communication from this vendor or any other interested party, please direct them to myself as the Contracting Officer of record from this point forward. Please call us if you have any questions or concerns.

Thank you and have a nice day! ☺

**FAR 52.212-4 Contract Terms and Conditions—Commercial Items.**

**(I) Termination for the Government's convenience.** The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of

termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC  
(202) 564.6025 Office

**To:** Gosnell, Jody[Gosnell.Jody@epa.gov]  
**From:** Gosnell, Jody  
**Sent:** Fri 12/22/2017 9:42:38 PM  
**Subject:** FW: BOTH PROTESTS DISMISSED >> Fwd: B-415800\_1\_\_FENTON\_COMMUNICATIONS  
B-415800\_1\_FENTON\_COMMUNICATIONS.pdf  
ATT00001.htm

**Deliberative Process / Ex. 5**

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

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**From:** Brown, Rayna  
**Sent:** Thursday, December 21, 2017 6:42 PM  
**To:** Stewart, Keith <[Stewart.Keith@epa.gov](mailto:Stewart.Keith@epa.gov)>; Scott, Elaine <[Scott.Elaine@epa.gov](mailto:Scott.Elaine@epa.gov)>; Wilson, Jessica <[Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Subject:** BOTH PROTESTS DISMISSED >> Fwd: B-415800\_1\_\_FENTON\_COMMUNICATIONS

Hello all

**Deliberative Process / Ex. 5**

Deliberative Process / Ex. 5 Thanks and have a great day!

Sent from my iPhone

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC  
(202) 564.6025 Office  
Begin forwarded message:

**From:** "McGraw, Sara" <[McGraw.Sara@epa.gov](mailto:McGraw.Sara@epa.gov)>  
**Date:** December 21, 2017 at 4:47:15 PM EST  
**To:** "Brown, Rayna" <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Cc:** "Madison, Tommie" <[Madison.Tommie@epa.gov](mailto:Madison.Tommie@epa.gov)>, "Pakula, Kenneth" <[Pakula.Kenneth@epa.gov](mailto:Pakula.Kenneth@epa.gov)>  
**Subject:** Fw: B-415800\_1\_\_FENTON\_COMMUNICATIONS

FYI -- Protests were dismissed.

---

**From:** [MengeshaE@gao.gov](mailto:MengeshaE@gao.gov) <[MengeshaE@gao.gov](mailto:MengeshaE@gao.gov)> on behalf of Mengesha, Ermiyas <[MengeshaE@gao.gov](mailto:MengeshaE@gao.gov)>  
**Sent:** Thursday, December 21, 2017 3:48 PM  
**To:** [darkush@citizen.org.rpost.org](mailto:darkush@citizen.org.rpost.org); [mcgraw.sara@epa.gov.rpost.org](mailto:mcgraw.sara@epa.gov.rpost.org)  
**Cc:** [RibackS@gao.gov.rpost.org](mailto:RibackS@gao.gov.rpost.org); [CalhounT@gao.gov.rpost.org](mailto:CalhounT@gao.gov.rpost.org)  
**Subject:** Registered: B-415800\_1\_\_FENTON\_COMMUNICATIONS

This is a Registered E-mail<sup>®</sup> message from **Mengesha Ermiyas**.

---

Attached you will find the GAO decision regarding the above bid protest.

Thanks,

Ermiyas

---

For more information about the Registered E-mail® service visit <http://www.rpost.com>.

**To:** Brown, Rayna[brown.rayna@epa.gov]; Davis, Derek[Davis.Derek@epa.gov]  
**Cc:** Dolan, Sheila[dolan.sheila@epa.gov]  
**From:** Gosnell, Jody  
**Sent:** Tue 5/15/2018 10:47:46 AM  
**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Thanks Rayna.

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Brown, Rayna  
**Sent:** Tuesday, May 15, 2018 6:46 AM  
**To:** Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>  
**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>  
**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Thanks Jody for your leadership on this. Deliberative Process / Ex. 5

## Deliberative Process / Ex. 5

Deliberative Process / Ex. 5 Have a great day!

Happy Contracting!!! \*

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/Pre-Award Solutions Team  
(202) 564.6025 Office

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, May 15, 2018 6:41 AM  
**To:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>  
**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>  
**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

**Deliberative Process / Ex. 5**

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gossnell.jody@epa.gov](mailto:gossnell.jody@epa.gov)*

---

**From:** Gosnell, Jody  
**Sent:** Tuesday, May 15, 2018 6:39 AM

**To:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>; Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>

**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Good Morning All,

## Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Jody

*Jody Gosnell*

*Contracting Officer/Team Leader*

*Headquarters Procurement Operations Division*

*Office of Acquisition Management*

*Office: (202) 564-4353*

*Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

---

**From:** Brown, Rayna

**Sent:** Tuesday, May 15, 2018 6:27 AM

**To:** Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hello Derek,

## Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Please speak with Sheila. Thank you.

Kind regards,

Rayna Brown

Service Center Manager

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/Pre-Award Solutions Team

(202) 564.6025 Office

---

**From:** Davis, Derek

**Sent:** Monday, May 14, 2018 3:26 PM

**To:** Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>

**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>

**Subject:** RE: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hi Rayna,

## Deliberative Process / Ex. 5

Derek Davis

Contracting Officer

Program Contract Service Center

US Environmental Protection Agency

1200 Pennsylvania Ave. NW

Washington, DC 20460

Mail Code: 3805R

Phone: (202) 564-1074

**From:** Dews, Donna  
**Sent:** Monday, May 14, 2018 3:20 PM  
**To:** Davis, Derek <[Davis.Derek@epa.gov](mailto:Davis.Derek@epa.gov)>  
**Cc:** Dolan, Sheila <[dolan.sheila@epa.gov](mailto:dolan.sheila@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>; Brown, Rayna <[brown.rayna@epa.gov](mailto:brown.rayna@epa.gov)>  
**Subject:** FW: FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hi Derek

I found this email.

**Deliberative Process / Ex. 5**

Donna Dews  
Contract Specialist  
US Environmental Protection Agency  
Office of Acquisition Management  
HPOD/Program Contract Service Center  
Washington, DC 20460  
202-564-6752 (DIRECT)  
[Dews.donna@epa.gov](mailto:Dews.donna@epa.gov)

---

**From:** Brown, Rayna  
**Sent:** Tuesday, December 19, 2017 12:07 PM  
**To:** Stewart, Keith <[Stewart.Keith@epa.gov](mailto:Stewart.Keith@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Quarles, Michael <[Quarles.Michael@epa.gov](mailto:Quarles.Michael@epa.gov)>; Dews, Donna <[Dews.Donna@epa.gov](mailto:Dews.Donna@epa.gov)>; Wilson, Jessica <[Wilson.Jessica@epa.gov](mailto:Wilson.Jessica@epa.gov)>; Gosnell, Jody <[Gosnell.Jody@epa.gov](mailto:Gosnell.Jody@epa.gov)>  
**Cc:** McLean, Sarsah <[McLean.Sarsah@epa.gov](mailto:McLean.Sarsah@epa.gov)>; Madison, Tommie <[Madison.Tommie@epa.gov](mailto:Madison.Tommie@epa.gov)>; Scott, Elaine <[Scott.Elaine@epa.gov](mailto:Scott.Elaine@epa.gov)>  
**Subject:** FYI >> CO just informed Definers Corp. of intent to issue a modification to cancel the award EP-18-H-000025

Hello all,

Please be advised, I have just spoke with Julia Cotrone with Definers Corp about an hour ago to provide a courtesy call that I will be issuing a unilateral modification to terminate for convenience (a full termination) the subject order pursuant to the GAO protests that was filed and stipulates the award must be cancelled. As such, all funds on the order will be fully de-obligated. Under a termination of this nature, pursuant to FAR 52.212-4 (see below) the contractor may be entitled to certain incurred expenses prior to the termination or in association with the termination that could not otherwise been mitigated. I will coordinate with Michael accordingly for funding if needed. I have asked that Definers sign and return the modification just as a means of acknowledgement and her company is prepared/agrees to do so upon receipt today.

If you receive any communication from this vendor or any other interested party, please direct them to myself as the Contracting Officer of record from this point forward. Please call us if you have any questions or concerns.

Thank you and have a nice day! ☺

**FAR 52.212-4 Contract Terms and Conditions—Commercial Items.**

**(I) Termination for the Government's convenience.** The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

Kind regards,

Rayna Brown  
Service Center Manager  
U.S. Environmental Protection Agency (U.S. EPA)  
OAM/HPOD/PCSC  
(202) 564.6025 Office



**To:** Davis, Derek[Davis.Derek@epa.gov]  
**Cc:** Dolan, Sheila[dolan.sheila@epa.gov]  
**From:** Gosnell, Jody  
**Sent:** Mon 4/30/2018 5:16:00 PM  
**Subject:** PCSC ULOs  
contracts ULOTool forJody 04302018.xlsx

---

Hi Derek,

I did a list for everyone that was have worked on my team since January 2017. Jody

*Jody Gosnell  
Contracting Officer/Team Leader  
Headquarters Procurement Operations Division  
Office of Acquisition Management  
Office: (202) 564-4353  
Email: [gosnell.jody@epa.gov](mailto:gosnell.jody@epa.gov)*

**From:** Aarons, Kyle  
**Location:** DCRoomARN3428/OCIR or call-in  
**Importance:** Normal  
**Subject:** Call with Senate staff on Definers Public Affairs  
**Start Time:** Fri 5/11/2018 6:00:00 PM  
**End Time:** Fri 5/11/2018 6:30:00 PM  
**Required Attendees:** Palich, Christian; Frye, Tony (Robert); Burke, Marcella; Knapp, Kristien; Grantham, Nancy; Patrick, Kimberly; Stewart, Keith; Legare, Pamela

[Whitehouse 4-27-18 \(Definers\).pdf](#)  
[Definers contract documents 4-27-18.pdf](#)  
[Whitehouse News Analysis 12-19-17.pdf](#)

UPDATE: Adding call-in info  
Call: 

Personal Phone / Ex. 6

  
Extension: 

Personal Phone / Ex. 6

  
Code: 

Personal Phone / Ex. 6

Hi all – Staff for Senators Harris and Whitehouse would like a call with us on Friday to discuss Definers Public Affairs. Their incoming letter and our response is attached. I will also request a meeting at 11:30 on Friday to discuss the issue internally.

Thank you,  
Kyle

**From:** Aarons, Kyle  
**Location:** DCRoomARN3428/OCIR or call-in  
**Importance:** Normal  
**Subject:** Pre-call for discussion with Senate staff on Definers Public Affairs  
**Start Time:** Fri 5/11/2018 3:30:00 PM  
**End Time:** Fri 5/11/2018 4:00:00 PM  
**Required Attendees:** Palich, Christian; Frye, Tony (Robert); Burke, Marcella; Knapp, Kristien; Grantham, Nancy; Patrick, Kimberly; Stewart, Keith; Legare, Pamela  
**Optional Attendees:** Shaffer, Patricia

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Call:   
Extension:   
Code:

Hi all – Staff for Senators Harris and Whitehouse would like to talk to us at 2PM Friday about Definers Public Affairs. This 11:30 meeting is to go over everything internally before we get on the phone. Please let me know if you are available.

Thanks,  
Kyle

**Organizer:** Aarons, Kyle[Aarons.Kyle@epa.gov]  
**From:** Aarons, Kyle  
**Location:** DCRoomARN3428/OCIR or call-in  
**Importance:** Normal  
**Subject:** Pre-call for discussion with Senate staff on Definers Public Affairs  
**Start Time:** Fri 5/11/2018 3:30:00 PM  
**End Time:** Fri 5/11/2018 4:00:00 PM  
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**Optional Attendees:** Shaffer, Patricia

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Call: Personal Phone / Ex. 6  
Extension: Personal Phone / Ex. 6  
Code: Personal Phone / Ex. 6

Hi all – Staff for Senators Harris and Whitehouse would like to talk to us at 2PM Friday about Definers Public Affairs. This 11:30 meeting is to go over everything internally before we get on the phone. Please let me know if you are available.

Thanks,  
Kyle

## **Justification for Other than Full and Open Competition (JOFOC)**

Authority: 41 U.S.C. 253(c) , FAR PART 6.3

1. **Agency:** U.S. Environmental Protection Agency  
**Contracting Activity:** Office of Acquisition Management – Headquarters  
**Procurement Operations Division**  
**Contractor:** Definers Corp
2. **Nature and/or description of the action:**

**Deliberative Process / Ex. 5**

3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

✓ **Period of performance:** **Deliberative Process / Ex. 5**

✓ **DUNS:** 076234313

✓ **Proposed Source:** Definers Corp.

**Contacts:**

**Joe Pounder, President**

**Tel.** (b)(4)

(b)(4)

(b)(4)

(b)(4)

(b)(4)

**4. Authority: [Check appropriate exception.]**

☒ **Only One Responsible Source**

**Authority:** 41 U.S.C. 253 (c) (1)

**FAR Cite:** FAR 6.302-1

**5. Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:**

Definers offers a customizable and proprietary Console which brings together cutting-edge technology and human analysis to provide real-time actionable intelligence based on the most relevant information. It allows organizations to have a holistic view of what is occurring in the public domain with regards to their organization and relevant sectors, both domestically and globally.

Through the Console, Definers is able to revolutionize the utilization of media clips by implementing:

- Proprietary advanced search functions
- Standalone media clip database including perpetual retention so that information is always available regardless of email retention policies or other limitations of email platforms
- Ability to pre-load a customized Console with the issues, public figures, and news data relevant to customers, populated in real time
- Specially trained and experienced researchers to provide relevant and actionable analysis
- Digital and human analytics coverage throughout the day
- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
- Delivered through a proprietary web interface which allows for email distribution as well.

6. **Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:**

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. **The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.**

## **Deliberative Process / Ex. 5**

8. **Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:**

Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.

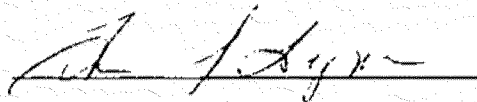
9. **Other facts supporting the use of other than full and open competition.**

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

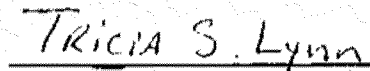
### **Approvals –**

**1) Project Officer's Certification**

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.



**Signature of Technical Officer**



**Printed name of Technical Officer**

**Technical Officer's phone number & E-mail address:**

202.564.2615 / [lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)

Date: 11/29/2017

**2) Contracting Officer's Certification**

I certify that this justification is accurate and complete to the best of my knowledge and belief.

Jody Gosnell

Signature of Contracting Officer

Jody Gosnell

Printed name of  
Contracting Officer

Contracting Officer's phone number and E-mail address: gosnell.jody@epa.gov  
202-564-4353

Date: 11/29/17



## **Justification for Other than Full and Open Competition (JOFOC)**

Authority: 41 U.S.C. 253(c), FAR PART 6.3

1. **Agency:** U.S. Environmental Protection Agency  
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**Deliberative Process / Ex. 5**

3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

Period of performance:

**Deliberative Process / Ex. 5**

4. **Authority:** [Check appropriate exception.]

[ X ] Only One Responsible Source

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**FAR Cite:** FAR 6.302-1

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## Deliberative Process / Ex. 5

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Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.
9. **Other facts supporting the use of other than full and open competition.**  
  
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**Organizer:** Aarons, Kyle[Aarons.Kyle@epa.gov]  
**From:** Aarons, Kyle  
**Location:** DCRoomARN3428/OCIR or call-in  
**Importance:** Normal  
**Subject:** Call with Senate staff on Definers Public Affairs  
**Start Time:** Fri 5/11/2018 6:00:00 PM  
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**Required Attendees:** Palich, Christian; Frye, Tony (Robert); Burke, Marcella; Knapp, Kristien; Grantham, Nancy; Patrick, Kimberly; Stewart, Keith; Legare, Pamela

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Extension: **Personal Phone / Ex. 6**  
Code: **Personal Phone / Ex. 6**

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Thank you,  
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3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

✓ **Period of performance:** **Deliberative Process / Ex. 5**

✓ **Deliberative Process / Ex. 5**

✓ **Proposed Source:** Definers Corp.

**Contacts:**

**Joe Pounder, President**

**Tel.** (b)(4)

(b)(4)

(b)(4)

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- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
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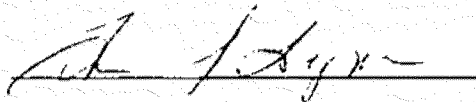
## Deliberative Process / Ex. 5

8. **Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:**
- Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.
9. **Other facts supporting the use of other than full and open competition.**
- Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

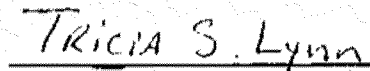
### Approvals –

**1) Project Officer's Certification**

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.



**Signature of Technical Officer**



**Printed name of Technical Officer**

**Technical Officer's phone number & E-mail address:**

202.564.2615 / [lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)

Date: 11/29/2017

**2) Contracting Officer's Certification**

I certify that this justification is accurate and complete to the best of my knowledge and belief.

Jody Gosnell

Signature of Contracting Officer

Jody Gosnell

Printed name of  
Contracting Officer

Contracting Officer's phone number and E-mail address: gosnell.jody@epa.gov  
202-564-4353

Date: 11/29/17



## **Justification for Other than Full and Open Competition (JOFOC)**

Authority: 41 U.S.C. 253(c), FAR PART 6.3

1. **Agency:** U.S. Environmental Protection Agency  
**Contracting Activity:** Office of Acquisition Management - Headquarters  
Procurement Operations Division  
**Contractor:** Definers Corp
2. **Nature and/or description of the action:**

**Deliberative Process / Ex. 5**

3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

Period of performance:

**Deliberative Process / Ex. 5**

4. **Authority:** [Check appropriate exception.]

[ X ] Only One Responsible Source

**Authority:** 41 U.S.C. 253 (c) (1)

**FAR Cite:** FAR 6.302-1

5. **Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:**

Definers offers a customizable and proprietary Console which brings together cutting-edge technology and human analysis to provide real-time actionable intelligence based on the most relevant information. It allows organizations to have a holistic view of what is occurring in the public domain with regards to their organization and relevant sectors, both domestically and globally.

Through the Console, Definers is able to revolutionize the utilization of media clips by implementing:

- Proprietary advanced search functions
- Standalone media clip database including perpetual retention so that information is always available regardless of email retention policies or other limitations of email platforms
- Ability to pre-load a customized Console with the issues, public figures, and news data relevant to customers, populated in real time
- Specially trained and experienced researchers to provide relevant and actionable analysis
- Digital and human analytics coverage throughout the day
- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
- Delivered through a proprietary web interface which allows for email distribution as well.

6. **Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:**

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. **The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.**

## **Deliberative Process / Ex. 5**

8. **Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:**

Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.

9. **Other facts supporting the use of other than full and open competition.**

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

**To:** Hope, Brian[Hope.Brian@epa.gov]  
**Cc:** Brooks, Lisette[Brooks.Lisette@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Sauerhage, Maggie  
**Sent:** Tue 7/10/2018 4:17:04 PM  
**Subject:** RE: OPA CMS Responses

Hi Brian,

I hope you had a nice holiday. I wanted to follow up on these and see if we can move forward with responding to these and closing them out.

Thanks,  
Maggie

Maggie Sauerhage  
Office of Public Affairs  
U.S. Environmental Protection Agency  
Office: (202) 564-0443  
Cell: Personal Phone / Ex. 6

---

**From:** Sauerhage, Maggie  
**Sent:** Thursday, June 21, 2018 3:02 PM  
**To:** Hope, Brian <Hope.Brian@epa.gov>  
**Cc:** Brooks, Lisette <Brooks.Lisette@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** OPA CMS Responses

Hi Brian,

Attached is a worksheet that includes a large portion of OPA’s outstanding correspondence. Per our discussion a few weeks ago, we’ve grouped the responses under tabs which match the names of the letter that those people (control numbers) should receive. I’ve also listed those below. The accompanying letters are attached and have all been approved by Nancy. They use the most recent version of the Standard General letter, and the new language in each has been highlighted. The new language in each has been previously used publicly, either in a media response or in Congressional QFRs.

Please let us know if you have any questions. We can also separate out the spreadsheet and accompanying letters into separate emails if that’s helpful.

Thanks,  
Maggie

**Letter Name:** Standard.General.6.2018.phone booth  
**Recipients:**

- AX-17-001-3440

**Letter Name:** Standard.General.5.2018 bio and photo  
**Recipients:**

- AX-17-001-1838

**Letter Name:** Standard.General.6.2018.Definers  
**Recipients:**

- AX-18-000-2901

**Letter Name:** Standard.General.5.2018 SAB  
**Recipients:**

- AX-18-000-1194
- AX-18-000-1204

- AX-18-000-1228
- AX-18-000-1268
- AX-18-000-1269
- AX-18-000-1271
- AX-18-000-1272
- AX-18-000-1273
- AX-18-000-1277
- AX-18-000-1287
- AX-18-000-1337
- AX-18-000-1398
- AX-18-000-1402
- AX-18-000-1467
- AX-18-000-1508
- AX-18-000-1510
- AX-18-000-1552
- AX-18-000-1733
- AX-18-000-1739
- AX-18-000-1742
- AX-18-000-1752
- AX-18-000-1753
- AX-18-000-1794
- AX-18-000-1801
- AX-18-000-1922
- AX-18-000-1931
- AX-18-000-1934
- AX-18-000-1956
- AX-18-000-2039
- AX-18-000-2143

**Letter Name:** Standard.General.5.2018 museum

**Recipients:**

- AX-17-001-3247

**Letter Name:** Standard.General.5.2018 Scientific Integrity

**Recipients:**

- AX-18-000-1751
- AX-18-000-1751

**Letter Name:** Standard.General.6.2018 Superfund

**Recipients:**

- AX-17-001-2918

**Letter Name:** General OEX Response Letter (not attached – just the general response letter you send out)

**Recipients:**

- AX-17-001-0736
- AX-17-001-0736
- AX-17-001-1065
- AX-17-001-3249
- AX-18-000-1457
- AX-18-000-1755
- AX-18-000-1864
- AX-18-000-1972

**No Response, close out:**

- AX-17-000-9806
- AX-17-001-0376
- AX-17-001-1531

Maggie Sauerhage

Office of Public Affairs

U.S. Environmental Protection Agency

Office: (202) 564-0443

Cell:

**To:** Hill, Kevin W.[hill.kevinw@epa.gov]  
**Cc:** Walker, Denise[Walker.Denise@epa.gov]; Rementer, Nicole[rementer.nicole@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** White, Elizabeth  
**Sent:** Mon 8/6/2018 3:55:05 PM  
**Subject:** RE: APPROVAL REQUESTED: Interim Release of Definers Contract

I approve. Thanks.

**Beth White**

Director, Office of the Executive Secretariat  
U.S. Environmental Protection Agency  
(202) 564-1781 direct

Personal Phone / Ex. 6

---

**From:** Hill, Kevin W.  
**Sent:** Monday, August 6, 2018 11:52 AM  
**To:** White, Elizabeth <white.elizabeth@epa.gov>  
**Cc:** Walker, Denise <Walker.Denise@epa.gov>; Rementer, Nicole <rementer.nicole@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** APPROVAL REQUESTED: Interim Release of Definers Contract

Good Morning Beth,

The AO4 located records which were previously released by OARM under a FOIA case # EPA-HQ-2018-003680. We are prepared to provide additional FOIA requesters with a link to those publicly available records. Attached is an excel spreadsheet listing the FOIA case numbers and the requesters who will receive a response. We will provide responses to 12 requests in total. After we receive your go ahead, the team will send the correspondence via FOIAonline.

As a reminder, we do not require your signature, *only your approval*.

Please let me know if you have any questions. Thank you.

Regards,  
Kevin

Kevin W. Hill  
Attorney-Adviser  
U.S. Environmental Protection Agency  
Office of General Counsel  
1200 Pennsylvania Avenue, N.W.  
Washington, DC 20460  
Office: 202-564-1652  
[hill.kevinw@epa.gov](mailto:hill.kevinw@epa.gov)

**To:** Hope, Brian[Hope.Brian@epa.gov]  
**Cc:** Brooks, Lisette[Brooks.Lisette@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Sauerhage, Maggie  
**Sent:** Thur 6/21/2018 7:02:31 PM  
**Subject:** OPA CMS Responses  
[OPA CMS Backlog Worksheet Mailed Responses \(062118\).xlsx](#)  
[Standard.General.5.2018 bio and photo.docx](#)  
[Standard.General.6.2018.phone booth.docx](#)  
[Standard.General.6.2018.Definers.docx](#)  
[Standard.General.6.2018.Superfund.docx](#)  
[Standard.General.5.2018 Scientific Integrity.docx](#)  
[Standard.General.5.2018 museum.docx](#)  
[Standard.General.5.2018 SAB.docx](#)

Hi Brian,

Attached is a worksheet that includes a large portion of OPA’s outstanding correspondence. Per our discussion a few weeks ago, we’ve grouped the responses under tabs which match the names of the letter that those people (control numbers) should receive. I’ve also listed those below. The accompanying letters are attached and have all been approved by Nancy. They use the most recent version of the Standard General letter, and the new language in each has been highlighted. The new language in each has been previously used publicly, either in a media response or in Congressional QFRs.

Please let us know if you have any questions. We can also separate out the spreadsheet and accompanying letters into separate emails if that’s helpful.

Thanks,  
Maggie

**Letter Name:** Standard.General.6.2018.phone booth  
**Recipients:**

- AX-17-001-3440

**Letter Name:** Standard.General.5.2018 bio and photo  
**Recipients:**

- AX-17-001-1838

**Letter Name:** Standard.General.6.2018.Definers  
**Recipients:**

- AX-18-000-2901

**Letter Name:** Standard.General.5.2018 SAB  
**Recipients:**

- AX-18-000-1194
- AX-18-000-1204
- AX-18-000-1228
- AX-18-000-1268
- AX-18-000-1269
- AX-18-000-1271
- AX-18-000-1272
- AX-18-000-1273
- AX-18-000-1277
- AX-18-000-1287
- AX-18-000-1337
- AX-18-000-1398
- AX-18-000-1402
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- AX-18-000-1510
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- AX-18-000-1742
- AX-18-000-1752
- AX-18-000-1753
- AX-18-000-1794
- AX-18-000-1801
- AX-18-000-1922
- AX-18-000-1931
- AX-18-000-1934
- AX-18-000-1956
- AX-18-000-2039
- AX-18-000-2143

**Letter Name:** Standard.General.5.2018 museum

**Recipients:**

- AX-17-001-3247

**Letter Name:** Standard.General.5.2018 Scientific Integrity

**Recipients:**

- AX-18-000-1751
- AX-18-000-1751

**Letter Name:** Standard.General.6.2018 Superfund

**Recipients:**

- AX-17-001-2918

**Letter Name:** General OEX Response Letter (not attached – just the general response letter you send out)

**Recipients:**

- AX-17-001-0736
- AX-17-001-0736
- AX-17-001-1065
- AX-17-001-3249
- AX-18-000-1457
- AX-18-000-1755
- AX-18-000-1864
- AX-18-000-1972

**No Response, close out:**

- AX-17-000-9806
- AX-17-001-0376
- AX-17-001-1531

Maggie Sauerhage  
 Office of Public Affairs  
 U.S. Environmental Protection Agency  
 Office: (202) 564-0443  
 Cell: Personal Phone / Ex. 6

Control No.	Salutation	Firstname	Lastname	Organization	Address
AX-17-001-3440	Ms.	Personal Matters / Ex. 6			

City	State	Zip	Subject	Letter Type
		<b>Personal Matters / Ex. 6</b>	Sound proof communications booth	

Control No.	Salutation	Firstname	Lastname	Organization	Address	City
AX-17-001-1838					Personal Matters / Ex. 6	Syracuse

State	Zip	Subject	Letter Type
New York	Personal Matters / Ex. 6		Bio Photo

Control No.	Salutation	Firstname	Lastname	Organization	Address
AX-18-000-2901	Mr.	Personal Matters / Ex. 6			Personal Matters / Ex. 6

City	State	Zip	Subject	Letter Type
Reno	Nevada	<div> <div>Personal Matters / Ex. 6</div> </div>	Concern regarding the recent use of a no-bid process to hire Definers Corp to investigate employees	Definer's Corp

Control No.	Salutation	Firstname	Lastname	Organization
AX-18-000-1194	Mr.	Personal Matters / Ex. 6		
AX-18-000-1204	Ms.			
AX-18-000-1228	Ms.			
AX-18-000-1268	Ms.			
AX-18-000-1269	Ms.			
AX-18-000-1271	Ms.			
AX-18-000-1272	Ms.			
AX-18-000-1273	Mr.			University of Pennsylvania
AX-18-000-1277	Ms.			
AX-18-000-1287	Mr.			
AX-18-000-1337	Mr. Mr. Ms. Mr. Mr.			Association of American
AX-18-000-1398	Mr.			Executive Dir. & CEO American Chemical Society
AX-18-000-1402	Mr.			American Institute of Biological Sciences
AX-18-000-1467	Ms.			
AX-18-000-1508	Ms.			Association of Schools and Programs of Public Health
AX-18-000-1510	Ms.			



<b>AX-18-000-1552</b>	Ms.			
<b>AX-18-000-1733</b>	Mr.			
<b>AX-18-000-1739</b>	Mr.			Rutgers University Foundation
<b>AX-18-000-1742</b>	Mr.			
<b>AX-18-000-1752</b>	Mr.			
<b>AX-18-000-1753</b>	Mr.	Personal Matters / Ex. 6		
<b>AX-18-000-1794</b>	Mr.			
<b>AX-18-000-1801</b>	Mr.			
<b>AX-18-000-1922</b>	Mr.			
<b>AX-18-000-1931</b>	Mr.			
<b>AX-18-000-1934</b>	Mr.			

AX-18-000-1956	Mr.	Personal Matters / Ex. 6		
AX-18-000-2039	Mr.			
AX-18-000-2143	Mr.			

Address	City	State	Zip	Subject	Letter Type
Personal Matters / Ex. 6	Golden	Colorado	Personal Matters / Ex. 6	Membership on EPA advisory committees	SAB
	Eau Claire	Wisconsin		EPA decision on advisory committees	SAB
	Millbourne	Pennsylvania		Disagree with decision about advisory boards	SAB
	Berkeley	California		Allow top scientists to continue providing advice to EPA	SAB
	Riverton	Utah		Allow top scientists to continue providing advice to EPA	SAB
	Palatine	Illinois		EPA advisory boards	SAB
	Sacramento	California		EPA advisory committee members	SAB
	Philadelphia	Pennsylvania		EPA directive	SAB
	Laupahoehoe	Hawaii		Public Trust	SAB
	Wyncote	Pennsylvania		Science Advisory Board	SAB
	Washington	District of Columbia		EPA Advisory Boards and Committees	SAB
	Washington	District of Columbia		Strengthening and Improving Membership on EPA Federal Advisory Committees	SAB
	Washington	District of Columbia		Strengthening and Improving Membership on EPA Federal Advisory Committees	SAB
	Raleigh	North Carolina		I'm intrigued as to why you just stripped the science advisory committee of your agency, which counsels scientific decisions.	SAB
	Washington	District of Columbia		EPA Advisory Panel Appointments	SAB
	Coatesville	Pennsylvania		EPA grant recipients serving EPA	SAB

Personal Matters / Ex. 6	Phoenix	Arizona	Personal Matters / Ex. 6	Reverse the EPA policy to exclude former grantees from advisory boards	SAB
	Springville	Utah		Allow top scientists to continue providing advice to EPA	SAB
	New Brunswick	New Jersey		EPA Advisory Boards and Committees	SAB
	Tooele	Utah		Concern - EPA policy to disallowing experts to serve on EPA science advisory committees if they receive EPA funding.	SAB
	Sacramento	California		Object to the summary dismissal of highly qualified senior scientists	SAB
	Watsonville	California		Serving on EPA Advisory Groups	SAB
	Salt Lake City	Utah		Allow top scientists to continue providing advice to EPA	SAB
	Milpitas	California		Critically important to have credible scientists on the EPA board	SAB
	Evanston	Illinois		Banning EPA grantees from serving on scientific advisory panels.	SAB
	Fort Worth	Texas		Opposition to the U.S EPA banning some scientists from advising the U.S EPA	SAB
	San Antonio	Texas		scientist and concerned citizen to ask that you reverse the new EPA policy banning EPA grantees from serving on scientific advisory panels.	SAB

Personal Matters / Ex. 6	Raleigh	North Carolina	Personal Matters / Ex. 6	Importance of having a broad quantity of scientists retrieving and studying environmental information is beneficial in creating policy	SAB
	San Anselmo	California		Scientists	SAB
	San Francisco	California		Allow top scientists to continue providing advice to EPA	SAB

Control No.	Salutation	Firstname	Lastname	Organization
AX-17-000-9806	Ms.	M		Massachusetts Institute of Technology, Office of the Vice President
AX-17-001-0376	Ms.	C	Personal Matters / Ex. 6	
AX-17-001-1531	Ms.	K		Environmental Integrity Project

Address	City	State	Zip	Subject	Letter Type
Personal Matters / Ex. 6	Cambridge	Massachusetts	Personal Matters / Ex. 6	Alleged misinformation from the Administrator in interview on Fox News regarding 2015 study from MIT	
	Alameda	California		Statistics on 50,000 jobs in mining and similar industries	
	Washington	District of Columbia		Object to reference made by Administrator of org being an Alt-EPA organization	

Control No.	Salutation	Firstname	Lastname	Organization	Address
AX-17-001-3247	Ms.	Personal Matters / Ex. 6			



City	State	Zip	Subject	Letter Type
Silver Spring	Maryland	<div>Personal Matters / Ex. 6</div>	Please don't remove items from EPA museum	

Control No.	Salutation	Firstname	Lastname	Organization	Address	City
AX-18-000-1751	Mr.	Personal Matters / Ex. 6			Personal Matters / Ex. 6	West Saint Paul
AX-18-000-1751	Ms.					Geneseo

State	Zip	Subject	Letter Type
Minnesota	Personal Matters / Ex. 6	Freedom of Speech curtailed in the exchange of information within scientific communities. Promote free exchange of ideas and data.	SAB
New York		Do not censor EPA scientists from speaking about the effects of climate change	ORD scientists

Control No.	Salutation	Firstname	Lastname	Organization	Address
AX-17-001-0736	Mr.	Personal Matters / Ex. 6			Personal Matters / Ex. 6
AX-17-001-0736	Mr.				
AX-17-001-1065	Mr.				
AX-17-001-3249	Ms.				
AX-18-000-1457	Ms.				
AX-18-000-1755	Mr.			T.A. Houston & Associates LTD	
AX-18-000-1864	Mr.				
AX-18-000-1972	Mr.				

City	State	Zip	Subject	Letter Type
Chesterfield	Missouri	Personal Matters / Ex. 6	Suggestions regarding a Forum on Climate Change	
Chesterfield	Missouri		Suggestions regarding a Forum on Climate Change	
Mason	Texas		Red Team/Blue Team - Debate on the science of manmade global warming and climate change	red team/blue team
Eau Claire	Wisconsin		Heartland is a source of biased, inaccurate, and fake information	
Raleigh	North Carolina		In support of decision to block agency grantees from serving on advisory boards	SAB
Culpeper	Virginia		Advisory Committee Directive	SAB
West Saint Paul	Minnesota		Request - Give equal time to meeting with groups defending the environment	
Bedminster	New Jersey		The Heartland Institute's Environment & Climate News reports (October 2017) that you are considering a Red Team, Blue Team exercise to develop a better understanding of climate science.	Red Team/Blue Team

Control No.	Salutation	Firstname	Lastname	Organization	Address
AX-17-001-2918	Ms.	Personal Matters / Ex. 6			

City	State	Zip	Subject	Letter Type
Dallas	Texas	<div> <div>Personal Matters / Ex. 6</div> </div>	Citizen believes Hurricane Harvey showed destructive power of nature when exacerbated by climate change. She further expresses concern about Superfund sites in Houston.	Superfund letter

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Sauerhage, Maggie  
**Sent:** Tue 6/12/2018 9:15:05 PM  
**Subject:** RE: Bulletin Intelligence Info for testing

Thanks! I used this to follow up with Cision about setting up a Daily News report as well as some auto alerts. I don't think they are able to do everything listed here, but hopefully we will get a good idea of what's possible. I'll let you know when it's set up.

Thanks,  
Maggie

Maggie Sauerhage  
Office of Public Affairs  
U.S. Environmental Protection Agency  
Office: (202) 564-0443  
Cell: Personal Phone / Ex. 6

---

**From:** Grantham, Nancy  
**Sent:** Thursday, June 07, 2018 6:13 PM  
**To:** Sauerhage, Maggie <Sauerhage.Maggie@epa.gov>  
**Subject:** FW: Bulletin Intelligence Info for testing

As discussed .. Deliberative Process / Ex. 5

You may also want to ask emily in region 1 for their key words list – while some may be region specific – could be helpful starting point

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
Personal Phone / Ex. 6 **(mobile)**

---

**From:** Greg D'Andrea [<mailto:Greg.DAndrea@cision.com>]  
**Sent:** Tuesday, April 17, 2018 10:59 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** Re: Bulletin Intelligence Info for testing

Hi Nancy,

Attached please find the SOW and a brief note from the Bulletin team. I'd like to schedule a time to walk through it in the next few days - let me know if any day this or next week would work!

**Greg D'Andrea**  
Account Director  
p 203.506.7178  
[greg.dandrea@cision.com](mailto:greg.dandrea@cision.com)





**From:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Sent:** Thursday, April 12, 2018 9:04 AM  
**To:** Greg D'Andrea  
**Subject:** RE: Bulletin Intelligence Info for testing

Yes .. if you could send sow that would be great thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Greg D'Andrea [<mailto:Greg.DAndrea@cision.com>]  
**Sent:** Thursday, April 12, 2018 9:03 AM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** Re: Bulletin Intelligence Info for testing

Hi Nancy - I know things are probably hectic there, but just looking to get next steps to move forward with Bulletin. Would love to hear feedback from the team, but also want to be cognizant of your time. Would it make sense to **send you an SOW based on the sample** we sent a week ago?

Let me know!

Greg D'Andrea  
Account Director  
p 203.506.7178  
[greg.dandrea@cision.com](mailto:greg.dandrea@cision.com)

**CISION**

---

**From:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Sent:** Monday, April 9, 2018 2:58:36 PM  
**To:** Greg D'Andrea  
**Subject:** RE: Bulletin Intelligence Info for testing

Will check with folks

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

---

**From:** Greg D'Andrea [<mailto:Greg.DAndrea@cision.com>]  
**Sent:** Monday, April 09, 2018 2:54 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** Re: Bulletin Intelligence Info for testing

Hi Nancy! I wanted to see if we can arrange a call to discuss the Bulletin report from last Thursday. I'd like to get everyone's feedback while it's still fresh in their minds - do you have any availability this week?

Let me know!

Greg D'Andrea  
Account Director  
p 203.506.7178  
[greg.dandrea@cision.com](mailto:greg.dandrea@cision.com)

**CISION**

---

**From:** Greg D'Andrea  
**Sent:** Wednesday, April 4, 2018 1:00:19 PM  
**To:** Grantham, Nancy  
**Subject:** Re: Bulletin Intelligence Info for testing

Thanks Nancy!

Greg D'Andrea  
Account Director  
p 203.506.7178  
[greg.dandrea@cision.com](mailto:greg.dandrea@cision.com)

**CISION**

---

**From:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Sent:** Wednesday, April 4, 2018 12:58:40 PM  
**To:** Greg D'Andrea  
**Cc:** Grantham, Nancy  
**Subject:** RE: Bulletin Intelligence Info for testing

Here they are:

[Grantham.nancy@epa.gov](mailto:Grantham.nancy@epa.gov)  
[Drinkard.andrea@epa.gov](mailto:Drinkard.andrea@epa.gov)  
[Konkus.john@epa.gov](mailto:Konkus.john@epa.gov)  
[Bowman.liz@epa.gov](mailto:Bowman.liz@epa.gov)  
[Darwin.veronica@epa.gov](mailto:Darwin.veronica@epa.gov)  
[Gray.david@epa.gov](mailto:Gray.david@epa.gov)  
[Debell.kevin@epa.gov](mailto:Debell.kevin@epa.gov)  
[Richard.robin@epa.gov](mailto:Richard.robin@epa.gov)  
[Wooden-aguilar.helena@epa.gov](mailto:Wooden-aguilar.helena@epa.gov)  
[Sauerhage.maggie@epa.gov](mailto:Sauerhage.maggie@epa.gov)

7 a.m. would be the best time.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Greg D'Andrea [<mailto:Greg.DAndrea@cision.com>]  
**Sent:** Tuesday, April 03, 2018 4:13 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** Re: Bulletin Intelligence Info for testing

Added. Do you have the names for the distribution and the time it should be sent on Thursday?

Greg D'Andrea  
Account Director  
p 203.506.7178  
[greg.dandrea@cision.com](mailto:greg.dandrea@cision.com)  
CISION

---

**From:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Sent:** Monday, April 2, 2018 7:01:28 AM  
**To:** Greg D'Andrea  
**Subject:** RE: Bulletin Intelligence Info for testing

Should have had Inside EPA on the list as well .. please add.

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

---

**From:** Grantham, Nancy  
**Sent:** Friday, March 30, 2018 12:12 PM  
**To:** Greg D'Andrea <[Greg.DAndrea@cision.com](mailto:Greg.DAndrea@cision.com)>  
**Cc:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Subject:** Bulletin Intelligence Info for testing

Greg,

Please see below for the basic lists. Obviously, as issues arise and key initiatives are launched, these would have additions.

Working on getting you the time and the names for the April 5<sup>th</sup> sample run.

Enjoy the weekend.

Thanking

## **Outlets**

AP  
Agri-Pulse  
Argus Media  
Axios  
Bloomberg  
Bloomberg BNA (Environment)  
Boston Globe  
Breitbart  
Business Insider  
CNN  
Chicago Tribune  
Christian Science Monitor  
The Daily Caller  
E&E News  
Financial Times  
Forbes  
Fox News  
The Guardian  
The Hill  
Hot Air  
Independent Journal Review  
LA Times  
Law 360  
Mother Jones  
Morning Consult  
NPR  
NTK Network  
NY Times  
The Oklahoman  
PJ Media  
Politico  
Reuters  
Scientific American  
The Intercept  
The Oklahoman  
Tulsa World  
USA Today  
Wall Street Journal  
Washington Examiner  
Washington Post  
Washington Times  
Google News Keywords– EPA, Environmental Protection Agency, Scott Pruitt

**News stories relevant to EPA’s mission, and, at a minimum, shall include the following topic areas (when combined with EPA key word)**

Administrator Pruitt  
Air  
Brownfields/Superfund/Other cleanups  
Budget

Climate Change  
Emergency Response  
Energy  
Enforcement  
Environmental Justice  
EPA  
Grants  
Hazardous waste  
International environmental agreements and disputes  
Pesticides  
Research and Development  
Rules/Regulations/Policy  
Toxics/TSCA  
Trash/recycling/composting/solid waste  
Tribal environmental issues  
Water  
Waters of the US  
Deregulation  
Lead Poisoning  
Lead Pipes  
State Implementation Plans  
Water Infrastructure Finance and Innovation Program  
Clean Water State Revolving Fund  
Drinking Water State Revolving Fund  
Drinking Water  
EPCRA/CERCLA  
Farm Act  
Flint Drinking Water Crisis  
East Chicago Superfund Site  
West Lake Landfill Superfund Site  
Minden, WVA PCB contamination  
Steam Electric ELG  
Clean Power Plan  
Mid-term Evaluation for light duty vehicles  
New Source Review (NSR)  
Waste E-Manifest  
Clean Air Act Implementation Plans  
Combined Coal Ash Residual (CCR)  
Regulatory Reform  
Hurricane Harvey  
Hurricane Maria  
California Wildfires  
Asbestos  
Pesticides  
Regulatory Rollback

**ample Intern Pull for 3/29**

**Fuel Economy Standards**

[Politico - California regulator gets meeting with EPA air chief ahead of expected battle over car rules](#)

[E&E Climatewire - Wehrum, Nichols huddle ahead of high-stakes auto decision](#)

[Washington Examiner - Conservative groups urge Scott Pruitt to block California from setting own car pollution rules](#)

[Washington Examiner - EPA pressed to slow down on rolling back Obama-era vehicle fuel standards](#)

[The Conversation - Why EPA's U-turn on auto efficiency rules gives China the upper hand](#)

[The Hill - Trump administration picks new fight with California](#)

[Reuters - U.S. high-octane gasoline demand may drop if fuel efficiency rules change](#)

[Washington Post - Trump officials prepare to undo fuel-efficiency targets despite some automakers' misgivings](#)

## **Administrator Pruitt's Housing**

[ABC News - EXCLUSIVE: More Cabinet trouble for Trump? EPA chief lived in condo tied to lobbyist 'power couple'](#)

[Politico - Pruitt's landlord's spouse was also campaign donor](#)

[Washington Examiner - Scott Pruitt rented a condo co-owned by wife of energy lobbyist: Report](#)

[The Hill - Pruitt lived in condo co-owned by energy lobbyist's wife: report](#)

## **Climate Talking Points**

[Daily Caller - HuffPo's 'Scoop' On EPA's Climate Change Talking Points Was A Nothingburger](#)

[CNN - EPA talking points downplay role of human activity in climate change](#)

[The Hill - Internal EPA memo tells staffers how to downplay climate change](#)

[Washington Post - EPA staffers get talking points playing down human role in climate change](#)

## **Campaign Against Administrator Pruitt**

[Washington Examiner - Environmental groups aim to 'boot' Scott Pruitt over 'wasteful spending' at EPA](#)

[E&E Climatewire - Greens push Pruitt to quit in big letters](#)

[Washington Post - Enough is enough. Scott Pruitt needs to go. \(\\*Opinion\)](#)

## **Superfund**

[The Intercept - Trump's Nominee to Oversee Superfund Program Spent Decades Fighting EPA Cleanups On Behalf of Polluters](#)

[Reuters - Panel to weigh MDL treatment for Gold King Mine spill cases](#)

## **Litigation**

[BNA - Outcome of EPA Rule Delay Case Could Upset Trump Deregulatory Plan](#)

[BNA - Advocates Urge EPA to Go Big in Court-Ordered Chemical Spill Rule](#)

## **General**

[The Hill - EPA pushes informal policy to deal with polluters outside courts](#)

Politico - EPA reinstates pay caps for staffers on hurricane duty after DHS ends 'surge' program

BNA - Chemical Makers Worry Steep New EPA Fees Could Stifle Innovation

Reuters - Exclusive: Trump advisers urge him to leave biofuel reforms to Congress - sources

E&E Greenwire - 5 things to know about EPA rollback of Obama rules

Politico - Stepp recused from major air decision affecting Foxconn plant in Wisconsin

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  

Personal Phone / Ex. 6

**(mobile)**

**To:** Walker, Denise[Walker.Denise@epa.gov]  
**Cc:** Vander Naald, Breanne[vander-naald.breanne@epa.gov]; Creech, Christopher[Creech.Christopher@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Hitchens, Lynnann  
**Sent:** Thur 5/10/2018 5:13:21 PM  
**Subject:** RE: Definers Oversight response

No, she has only been looking at those assigned to OARM. The AO4 team can coordinate with Kristina Sandfoss.

Lynnann Hitchens  
Director, Office of Resources, Operations, and Management  
Office of Administration and Resources Management  
P: 202-564-3184  
M: Personal Phone / Ex. 6

---

**From:** Walker, Denise  
**Sent:** Thursday, May 10, 2018 12:51 PM  
**To:** Hitchens, Lynnann <hitchens.lynnann@epa.gov>  
**Cc:** Vander Naald, Breanne <vander-naald.breanne@epa.gov>; Creech, Christopher <Creech.Christopher@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** RE: Definers Oversight response

Thanks!

**Deliberative Process / Ex. 5**

If not, please let me know, and the AO4 team will assist.

Denise  
  
Denise A. Walker  
U.S. Environmental Protection Agency  
Office of General Counsel  
Washington, D.C. | 7308A WJCN  
Office: 202-564-6520  
EPA Cell: Personal Phone / Ex. 6

Have a FOIA question? Try [here](#) first!

---

**From:** Hitchens, Lynnann  
**Sent:** Thursday, May 10, 2018 12:48 PM  
**To:** Aarons, Kyle <Aarons.Kyle@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Bigioni, Neil <bigioni.neil@epa.gov>; White, Elizabeth <white.elizabeth@epa.gov>; Walker, Denise <Walker.Denise@epa.gov>; Kelly, Lynn <Kelly.Lynn@epa.gov>; Knapp, Kristien <Knapp.Kristien@epa.gov>  
**Cc:** White, Elizabeth <white.elizabeth@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>  
**Subject:** RE: Definers Oversight response

Kyle – just wanted to follow up to our conversation earlier this week, and confirm **Deliberative Process / Ex. 5**  
**Deliberative Process / Ex. 5** The FOIA coordinator will also work on releasing the other FOIAs that are fulfilled by these same documents.

Lynnann Hitchens  
Director, Office of Resources, Operations, and Management  
Office of Administration and Resources Management  
P: 202-564-3184  
M: Personal Phone / Ex. 6

---

**From:** Aarons, Kyle



**Sent:** Wednesday, April 25, 2018 5:40 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Bigioni, Neil <[bigioni.neil@epa.gov](mailto:bigioni.neil@epa.gov)>; White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>; Walker, Denise <[Walker.Denise@epa.gov](mailto:Walker.Denise@epa.gov)>; Kelly, Lynn <[Kelly.Lynn@epa.gov](mailto:Kelly.Lynn@epa.gov)>; Hitchens, Lynnann <[hitchens.lynnann@epa.gov](mailto:hitchens.lynnann@epa.gov)>; Knapp, Kristien <[Knapp.Kristien@epa.gov](mailto:Knapp.Kristien@epa.gov)>

**Cc:** White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>

**Subject:** RE: Definers Oversight response

Hi all – We are now planning to send our Definers docs to the hill on Friday. Please let me know if there are any changes in the FOIA status before then. Thank you

-Kyle

Kyle Aarons  
Congressional Affairs  
U.S. Environmental Protection Agency  
202-564-7351

---

**From:** Aarons, Kyle

**Sent:** Wednesday, April 25, 2018 4:00 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>; Bigioni, Neil <[bigioni.neil@epa.gov](mailto:bigioni.neil@epa.gov)>; White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>; Walker, Denise <[Walker.Denise@epa.gov](mailto:Walker.Denise@epa.gov)>; Kelly, Lynn <[Kelly.Lynn@epa.gov](mailto:Kelly.Lynn@epa.gov)>; Hitchens, Lynnann <[hitchens.lynnann@epa.gov](mailto:hitchens.lynnann@epa.gov)>; Knapp, Kristien <[Knapp.Kristien@epa.gov](mailto:Knapp.Kristien@epa.gov)>

**Cc:** White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>

**Subject:** RE: Definers Oversight response

Hi all – I've finally had a chance to review the Definers documents set for FOIA release. It appears we have Deliberative Process / Ex. 5

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

Thank you,  
Kyle

Kyle Aarons  
Congressional Affairs  
U.S. Environmental Protection Agency  
202-564-7351

---

**From:** Grantham, Nancy

**Sent:** Tuesday, April 17, 2018 7:02 PM

**To:** Bigioni, Neil <[bigioni.neil@epa.gov](mailto:bigioni.neil@epa.gov)>; White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>; Walker, Denise <[Walker.Denise@epa.gov](mailto:Walker.Denise@epa.gov)>; Kelly, Lynn <[Kelly.Lynn@epa.gov](mailto:Kelly.Lynn@epa.gov)>; Hitchens, Lynnann <[hitchens.lynnann@epa.gov](mailto:hitchens.lynnann@epa.gov)>; Vizian, Donna <[Vizian.Donna@epa.gov](mailto:Vizian.Donna@epa.gov)>; Aarons, Kyle <[Aarons.Kyle@epa.gov](mailto:Aarons.Kyle@epa.gov)>; Knapp, Kristien <[Knapp.Kristien@epa.gov](mailto:Knapp.Kristien@epa.gov)>

**Cc:** White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>

**Subject:** FW: Definers Oversight response

This is related to the OARM foia release I flagged for OGC/OEX earlier today – seems we need to coordinate? Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 **(mobile)**

---

**From:** Knapp, Kristien  
**Sent:** Monday, April 16, 2018 3:22 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Cc:** Aarons, Kyle <[Aarons.Kyle@epa.gov](mailto:Aarons.Kyle@epa.gov)>  
**Subject:** Definers Oversight response

Hi Nancy,

Our response to congressional oversight requests about the Definers contract is now ready for signature. I'm attaching the 3 incoming letters, our responses and the redacted documents that we'll send as enclosures. This response has been reviewed and approved by OARM, OGC, and OCIR. Please let us know if you or Liz have any feedback or questions. I'd be happy to print it out for Liz to sign if you can point me towards OPA letterhead. My understanding is **Deliberative Process / Ex. 5** hearing next week.

Thanks,  
Kristien

Kristien Knapp  
Legislative and Oversight Counsel  
Office of Congressional Affairs  
U.S. Environmental Protection Agency  
(202) 564-3277

**To:** Palich, Christian[palich.christian@epa.gov]; Frye, Tony (Robert)[frye.robert@epa.gov]; Lyons, Troy[lyons.troy@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]  
**Cc:** Yaeger, Ryan[Yaeger.Ryan@epa.gov]; Knapp, Kristien[Knapp.Kristien@epa.gov]; Anderson, Neal[anderson.neal@epa.gov]; Burke, Marcella[burke.marcella@epa.gov]  
**From:** Aarons, Kyle  
**Sent:** Tue 6/19/2018 10:06:58 PM  
**Subject:** New letter on Definers  
2018-06-19 Definers June Letter.pdf

Hi all - Kristien spotted a Rolling Stone article about a new letter from Whitehouse and Harris on Definers:  
<https://www.rollingstone.com/politics/news/scott-pruitt-epa-media-w521743>

Deliberative Process / Ex. 5

Thanks,  
Kyle

Kyle Aarons  
Congressional Affairs  
U.S. Environmental Protection Agency  
202-564-7351

**To:** White, Elizabeth[white.elizabeth@epa.gov]  
**Cc:** Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** Aarons, Kyle  
**Sent:** Tue 6/26/2018 2:59:16 PM  
**Subject:** RE: Definers  
[Definers contract documents 4-27-18.pdf](#)  
[Purchase Order EP-18-H-000025 - JOFOC \(Redacted\).pdf](#)  
[Purchase Order EP-18-H-000025 \(Redacted\) 2018.pdf](#)  
[Purchase Order EP-18-H-000025 MOD 1 \(Redacted\).pdf](#)  
[Determination and Findings - 12-7-17 \(Releasable\).pdf](#)  
[Final Statement of Work - Media Support Contract \(Releasable\).pdf](#)

Sure – The docs not labeled as “4-27-18” were released on 5/10/18.

Kyle Aarons  
Congressional Affairs  
U.S. Environmental Protection Agency  
202-564-7351

---

**From:** White, Elizabeth  
**Sent:** Tuesday, June 26, 2018 10:50 AM  
**To:** Aarons, Kyle <Aarons.Kyle@epa.gov>  
**Cc:** Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** Definers

Kyle – can you send me and Nancy the documents that have been produced to the Hill on Definers?

Thanks,  
Beth

**Beth White**  
Director, Office of the Executive Secretariat  
U.S. Environmental Protection Agency  
(202) 564-1781 direct  

Personal Phone / Ex. 6

 cell

## **Justification for Other than Full and Open Competition (JOFOC)**

Authority: 41 U.S.C. 253(c) , FAR PART 6.3

1. **Agency:** U.S. Environmental Protection Agency  
**Contracting Activity:** Office of Acquisition Management – Headquarters  
**Procurement Operations Division**  
**Contractor:** Definers Corp
2. **Nature and/or description of the action:**

**Deliberative Process / Ex. 5**

3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

- ✓ **Period of performance:** **Deliberative Process / Ex. 5**
- ✓ **DUNS:** 076234313
- ✓ **Proposed Source:** Definers Corp.

**Contacts:**

**Joe Pounder, President**

**Tel.** (b)(4)

(b)(4)

(b)(4)

(b)(4)

(b)(4)

**4. Authority: [Check appropriate exception.]**

☒ **Only One Responsible Source**

**Authority:** 41 U.S.C. 253 (c) (1)

**FAR Cite:** FAR 6.302-1

**5. Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:**

**Deliberative Process / Ex. 5**

6. **Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:**

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. **The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.**

## **Deliberative Process / Ex. 5**

8. **Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:**

Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.

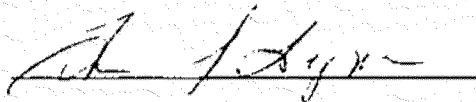
9. **Other facts supporting the use of other than full and open competition.**

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

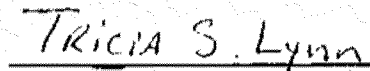
### **Approvals –**

**1) Project Officer's Certification**

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.



**Signature of Technical Officer**



**Printed name of Technical Officer**

**Technical Officer's phone number & E-mail address:**

202.564.2615 / [lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)

Date: 11/29/2017

**2) Contracting Officer's Certification**

I certify that this justification is accurate and complete to the best of my knowledge and belief.

Jody Gosnell

Signature of Contracting Officer

Jody Gosnell

Printed name of  
Contracting Officer

Contracting Officer's phone number and E-mail address: gosnell.jody@epa.gov  
202-564-4353

Date: 11/29/17



## **Justification for Other than Full and Open Competition (JOFOC)**

Authority: 41 U.S.C. 253(c), FAR PART 6.3

1. **Agency:** U.S. Environmental Protection Agency  
**Contracting Activity:** Office of Acquisition Management - Headquarters  
Procurement Operations Division  
**Contractor:** Definers Corp
2. **Nature and/or description of the action:**

**Deliberative Process / Ex. 5**

3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

Period of performance:

**Deliberative Process / Ex. 5**

4. **Authority:** [Check appropriate exception.]

[ X] Only One Responsible Source

**Authority:** 41 U.S.C. 253 (c) (1)

**FAR Cite:** FAR 6.302-1

5. **Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:**

**Deliberative Process / Ex. 5**

6. **Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:**  
  
A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.
7. **The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.**

## **Deliberative Process / Ex. 5**

8. **Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:**  
  
Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.
9. **Other facts supporting the use of other than full and open competition.**  
  
Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

**To:** Grantham, Nancy[Grantham.Nancy@epa.gov]  
**From:** White, Elizabeth  
**Sent:** Tue 6/26/2018 2:40:25 PM  
**Subject:** FW: 2018-003680 -- Definers FOIA (in part)

This is what I am thinking of with Definers... **Deliberative Process / Ex. 5**

**Beth White**

Director, Office of the Executive Secretariat  
U.S. Environmental Protection Agency  
(202) 564-1781 direct

**Personal Phone / Ex. 6** cell

**From:** Grantham, Nancy  
**Sent:** Thursday, May 10, 2018 9:14 PM  
**To:** White, Elizabeth <white.elizabeth@epa.gov>  
**Subject:** Re: 2018-003680 -- Definers FOIA (in part)

2 pm

Sent from my iPhone  
On May 10, 2018, at 7:42 PM, White, Elizabeth <white.elizabeth@epa.gov> wrote:

What time?

Sent from my iPhone  
On May 10, 2018, at 6:35 PM, Grantham, Nancy <Grantham.Nancy@epa.gov> wrote:

Fyi -- we have a call with senate staff on definers tomorrow thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

**From:** White, Elizabeth  
**Sent:** Tuesday, May 08, 2018 6:39 PM  
**To:** Wilcox, Jahan <wilcox.jahan@epa.gov>  
**Cc:** Grantham, Nancy <Grantham.Nancy@epa.gov>  
**Subject:** FW: 2018-003680 -- Definers FOIA (in part)

FYI....

**Beth White**  
Director, Office of the Executive Secretariat  
U.S. Environmental Protection Agency  
(202) 564-1781 direct

**Personal Phone / Ex. 6** cell

**From:** Grantham, Nancy  
**Sent:** Tuesday, May 8, 2018 6:31 PM  
**To:** Vizian, Donna <Vizian.Donna@epa.gov>; White, Elizabeth <white.elizabeth@epa.gov>  
**Cc:** Showman, John <Showman.John@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>  
**Subject:** Re: 2018-003680 -- Definers FOIA (in part)

Sent from my iPhone

Lynnann mentioned

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

**From:** Vizian, Donna

**Sent:** Monday, May 07, 2018 10:57 AM

**To:** Grantham, Nancy <Grantham.Nancy@epa.gov>

**Subject:** Fwd: 2018-003680 -- Definers FOIA (in part)

FYI

Begin forwarded message:

**From:** "Hitchens, Lynnann" <hitchens.lynnann@epa.gov>

**Date:** May 7, 2018 at 10:21:29 AM EDT

**To:** "Vizian, Donna" <Vizian.Donna@epa.gov>, "Showman, John" <Showman.John@epa.gov>

**Subject:** FW: 2018-003680 -- Definers FOIA (in part)

The FOIA appealed by Environmental Advocates, on the Definers Contract, will be released. Krystina is working with OAM to ensure redactions are accurate. See email below from OGC.

Lynnann Hitchens

Director, Office of Resources, Operations, and Management

Office of Administration and Resources Management

P: 202-564-3184

M: **Personal Phone / Ex. 6**

**From:** Sandfoss, Kristina

**Sent:** Friday, May 04, 2018 10:42 AM

**To:** Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>

**Subject:** FW: 2018-003680 -- Definers FOIA (in part)

!!!

**From:** Miller, Kevin

**Sent:** Friday, May 4, 2018 10:39 AM

**To:** Aarons, Kyle <Aarons.Kyle@epa.gov>; Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>; Knapp, Michael <Knapp.Michael@epa.gov>; KHATRI, KUSH <Khatri.Kush@epa.gov>

**Cc:** White, Elizabeth <white.elizabeth@epa.gov>; Gottesman, Larry <Gottesman.Larry@epa.gov>

**Subject:** 2018-003680 -- Definers FOIA (in part)

Kyle, Kristina, Mike, and Kush,

As I understand,

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

I confirmed with Beth that these documents can be released. I'm assuming the program has reviewed for any applicable exemptions (namely CBI), which they normally do.

Kristina/Kush – it looked like the records are in FOIAonline.

So everyone is on the same page, Mike and Kristina are having a call later

today with the requestor to try and get clarification for the other portions of the request .

Kevin

Kevin Miller | US EPA | Office of General Counsel | 1200 Pennsylvania Ave.,  
NW | WJC North, Mail Code 2377A | Washington DC 20460 | phone: (202)  
564-2691

**To:** Hitchens, Lynnann[hitchens.lynnann@epa.gov]; White, Elizabeth[white.elizabeth@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]; Vizian, Donna[Vizian.Donna@epa.gov]; Bigioni, Neil[bigioni.neil@epa.gov]; Walker, Denise[Walker.Denise@epa.gov]  
**From:** Sandfoss, Kristina  
**Sent:** Wed 4/18/2018 8:34:02 PM  
**Subject:** RE: FOIA Appeal to FOIA-HQ-2018-003680

**Deliberative Process / Ex. 5**

- EPA-HQ-2018-002877 Margaret Townsend / Center for Biological Diversity
- EPA-HQ-2018-002794 Sarah Creighton / American Oversight
- EPA-HQ-2018-002784 Steve Hallo / N/A
- EPA-HQ-2018-002719 Nick Schwellenbach / Project on Govt Oversight
- EPA-HQ-2018-002697 Stephen Seaberry / Contractor
- EPA-HQ-2018-002685 Kevin Bogardus / E&E News
- EPA-HQ-2018-002657 Timothy Cama / The Hill
- EPA-HQ-2018-003259 Brady Dennis / Washington Post
- EPA-HQ-2018-003260 Brady Dennis / Washington Post

**Deliberative Process / Ex. 5**

- EPA-HQ-2018-002788 Benjamin Levitan / Environmental Defense Fund
- EPA-HQ-2018-002743 Alan Zibel / Public Citizen
- EPA-HQ-2018-003122 Eric Lipton / The New York Times
- EPA-HQ-2018-003261 Brady Dennis / Washington Post

**From:** Hitchens, Lynnann  
**Sent:** Wednesday, April 18, 2018 9:46 AM  
**To:** White, Elizabeth <white.elizabeth@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>; Bigioni, Neil <bigioni.neil@epa.gov>; Walker, Denise <Walker.Denise@epa.gov>  
**Cc:** Sandfoss, Kristina <Sandfoss.Kristina@epa.gov>  
**Subject:** RE: FOIA Appeal to FOIA-HQ-2018-003680

Beth –  
I’ve asked my staff to document which other FOIAs are the same as the one under appeal, and FOIAs where this information would constitute a partial grant of a request.

If there are other unique documents in this group of 13, I will provide them. For example, some of the other FOIAs also include email searches that are not complete.

Lynnann Hitchens  
Director, Office of Resources, Operations, and Management  
Office of Administration and Resources Management  
P: 202-564-3184  
M: Personal Phone / Ex. 6

**From:** White, Elizabeth  
**Sent:** Tuesday, April 17, 2018 6:25 PM  
**To:** Grantham, Nancy <Grantham.Nancy@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>; Bigioni, Neil <bigioni.neil@epa.gov>; Walker, Denise <Walker.Denise@epa.gov>  
**Subject:** RE: FOIA Appeal to FOIA-HQ-2018-003680

Do these documents close out the 13 other FOIAs? If not, what else is out there that will be released?

**Beth White**  
Director, Office of the Executive Secretariat  
U.S. Environmental Protection Agency

(202) 564-1781 direct

Personal Phone / Ex. 6 cell

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**From:** Grantham, Nancy

**Sent:** Tuesday, April 17, 2018 5:10 PM

**To:** Hitchens, Lynnann <[hitchens.lynnann@epa.gov](mailto:hitchens.lynnann@epa.gov)>; Vizian, Donna <[Vizian.Donna@epa.gov](mailto:Vizian.Donna@epa.gov)>; White, Elizabeth <[white.elizabeth@epa.gov](mailto:white.elizabeth@epa.gov)>; Bigioni, Neil <[bigioni.neil@epa.gov](mailto:bigioni.neil@epa.gov)>; Walker, Denise <[Walker.Denise@epa.gov](mailto:Walker.Denise@epa.gov)>

**Subject:** FW: FOIA Appeal to FOIA-HQ-2018-003680

All –

This is about the Definers media contract – want to make sure that everyone is aware of this. Per OARM, there are 13 other foias on this same topic/issue – **Deliberative Process / Ex. 5**

Thanks ng

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**

Personal Phone / Ex. 6 **(mobile)**

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**From:** Hitchens, Lynnann

**Sent:** Tuesday, April 17, 2018 4:50 PM

**To:** Vizian, Donna <[Vizian.Donna@epa.gov](mailto:Vizian.Donna@epa.gov)>; Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Subject:** FOIA Appeal to FOIA-HQ-2018-003680

Donna and Nancy –

The OGC attorney handling the subject appeal needs to provide a timeline (by tomorrow) for when we will be able to release the responsive documents to FOIA -HQ-2018-003680. Specific information about the FOIA is below.

I believe that this request will be completed and ready for production and release by COB April 23<sup>rd</sup>. We could possibly meet an earlier date, if needed. Please advise.

The responsive documents would also fulfill (partial or in full) other similar FOIAs.

Lynnann Hitchens  
Director, Office of Resources, Operations, and Management  
Office of Administration and Resources Management  
P: 202-564-3184

M: **Personal Phone / Ex. 6**

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**From:** Sandfoss, Kristina

**Sent:** Tuesday, April 03, 2018 5:38 PM

**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>

**Cc:** Hitchens, Lynnann <[hitchens.lynnann@epa.gov](mailto:hitchens.lynnann@epa.gov)>

**Subject:** RE: responsive documents

Good afternoon Nancy,

The request is EPA-HQ-2018-003680, appeal filed by H Kryczka/Environmental Advocates.

Documents redacted and uploaded to FOIAonline:

- Purchase Order EP-18-H-000025

- Purchase Order EP-18-H-000025 MOD 1

- Purchase Order EP-18-H-000025 JOFOC

- Initial Statement of Work – Media Support Services

- Final Statement of Work – Media Support Contract

- Determinations and Findings 12-7-17



Please let me know if you have any questions. Thank you for your time and help with this.

Have a good evening,

Kristina

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**From:** Grantham, Nancy  
**Sent:** Tuesday, April 3, 2018 5:21 PM  
**To:** Hitchens, Lynnann <[hitchens.lynnann@epa.gov](mailto:hitchens.lynnann@epa.gov)>  
**Cc:** Sandfoss, Kristina <[Sandfoss.Kristina@epa.gov](mailto:Sandfoss.Kristina@epa.gov)>  
**Subject:** RE: responsive documents

Thanks

**Nancy Grantham**  
**Office of Public Affairs**  
**US Environmental Protection Agency**  
**202-564-6879 (desk)**  
**Personal Phone / Ex. 6 (mobile)**

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**From:** Hitchens, Lynnann  
**Sent:** Tuesday, April 03, 2018 5:10 PM  
**To:** Grantham, Nancy <[Grantham.Nancy@epa.gov](mailto:Grantham.Nancy@epa.gov)>  
**Cc:** Sandfoss, Kristina <[Sandfoss.Kristina@epa.gov](mailto:Sandfoss.Kristina@epa.gov)>  
**Subject:** responsive documents

Nancy – Kristina will be sending you the responsive documents directly, per our discussion. There are 14 requests similar to the one under appeal. Thanks for taking a look. Kristina will need to get back to the OGC attorney within a day or two.

Thanks --

Lynnann Hitchens  
Director, Office of Resources, Operations, and Management  
Office of Administration and Resources Management  
P: 202-564-3184  
M: **Personal Phone / Ex. 6**

**From:** Aarons, Kyle  
**Location:** DCRoomARN3428/OCIR or call-in  
**Importance:** Normal  
**Subject:** Call with Senate staff on Definers Public Affairs  
**Start Time:** Fri 5/11/2018 6:00:00 PM  
**End Time:** Fri 5/11/2018 6:30:00 PM  
**Required Attendees:** Palich, Christian; Frye, Tony (Robert); Burke, Marcella; Knapp, Kristien; Grantham, Nancy; Patrick, Kimberly; Stewart, Keith; Legare, Pamela

- [Whitehouse 4-27-18 \(Definers\).pdf](#)
- [Definers contract documents 4-27-18.pdf](#)
- [Whitehouse News Analysis 12-19-17.pdf](#)
- [Final Statement of Work - Media Support Contract \(Releasable\).pdf](#)
- [Purchase Order EP-18-H-000025 - JOFOC \(Redacted\).pdf](#)
- [Purchase Order EP-18-H-000025 MOD 1 \(Redacted\).pdf](#)
- [Determination and Findings - 12-7-17 \(Releasable\).pdf](#)

UPDATE 2: Hi all – We’ve recently released additional docs on this subject through FOIA. I’ll be sending them directly to these staffers shortly. There are attached.

UPDATE: Adding call-in info  
Call: 

Personal Phone / Ex. 6

  
Extens 

Personal Phone / Ex. 6

  
Code: 

Personal Phone / Ex. 6

Hi all – Staff for Senators Harris and Whitehouse would like a call with us on Friday to discuss Definers Public Affairs. Their incoming letter and our response is attached. I will also request a meeting at 11:30 on Friday to discuss the issue internally.

Thank you,  
Kyle

## Justification for Other than Full and Open Competition (JOFOC)

Authority: 41 U.S.C. 253(c) , FAR PART 6.3

1. **Agency:** U.S. Environmental Protection Agency  
**Contracting Activity:** Office of Acquisition Management – Headquarters  
**Procurement Operations Division**  
**Contractor:** Definers Corp
2. **Nature and/or description of the action:**

**Deliberative Process / Ex. 5**

3. **Description of the Supplies or Services:**

**Deliberative Process / Ex. 5**

- ✓ **Period of performance:** **Deliberative Process / Ex. 5**
- ✓ **DUNS:** **Deliberative Process / Ex. 5**
- ✓ **Proposed Source:** Definers Corp.

**Contacts:**

**Joe Pounder, President**

**Tel.** (b)(4)

(b)(4)

(b)(4)

(b)(4)

(b)(4)

4. **Authority:** [Check appropriate exception.]

[ X ] Only One Responsible Source

Authority: 41 U.S.C. 253 (c) (1)

FAR Cite: FAR 6.302-1

5. **Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:**

**Deliberative Process / Ex. 5**

**Deliberative Process / Ex. 5**

6. **Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:**

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. **The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.**

## **Deliberative Process / Ex. 5**

8. **Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:**

Leading providers Cision ([www.cision.com](http://www.cision.com)), Bulletin Intelligence ([www.bulletinintelligence.com](http://www.bulletinintelligence.com)), and Critical Mention ([www.criticalmention.com](http://www.criticalmention.com)) do not provide the combined services sought by EPA's Office of Public Affairs.

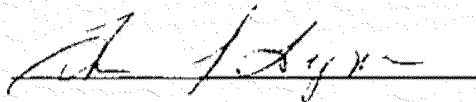
9. **Other facts supporting the use of other than full and open competition.**

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

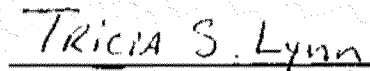
### **Approvals –**

**1) Project Officer's Certification**

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.



**Signature of Technical Officer**



**Printed name of Technical Officer**

**Technical Officer's phone number & E-mail address:**

202.564.2615 / [lynn.tricia@epa.gov](mailto:lynn.tricia@epa.gov)

Date: 11/29/2017

**2) Contracting Officer's Certification**

I certify that this justification is accurate and complete to the best of my knowledge and belief.

Jody Gosnell

Signature of Contracting Officer

Jody Gosnell

Printed name of  
Contracting Officer

Contracting Officer's phone number and E-mail address: gosnell.jody@epa.gov  
202-564-4353

Date: 11/29/17